



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, JUNE 19, 2017 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Sheilagh Badanic
Thor Borgford
David Cho
Manuela Costantino
Kathy Denton (*Ex-Officio*)
Olga Kalachinskaya
Christine Kerr
Olga Kalachinskaya
Weissy Lee
Christine Kerr
Anne MacMillan (*Ex-Officio*)
Rod Midgley
Jasmine Nicholsfigueiredo (Chair)
Monique Paulino
Jeff Schutts
Jenny Shin
Wesley Snider (*Ex-Officio*)
Brent Stant
George Stroppa
Marsha Wilson
Andria Wrench

Sandra Bird (Recorder)

Regrets:

John Fleming
Meredith Graham
Edith Kirkpatrick
Cecil Klassen

Guests:

Bette Cavanagh
Ivanna Cikes
Laura Dane
Gunter Eisenberg
Tracy Ho
Maureen Nicholson
Susan Oesterle
Brian Parker
Shaun Tyakoff
Ivanna Cikes
Kyle Vuorinen
Marnie Westerman
Melanie Young

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved with the following amendments:

- Item 5.1 Business Law PDD. The Chair advised that item 5.1 is a Concept Paper and will be resubmitted to Education Council as a Program Proposal at a future meeting.
- Addition of 2 Side table items:
 - 6.6 Annual Report from Curriculum Committee, and
 - 4.2 Program Revision: Assoc. of Arts Degree - additional information.

3. APPROVAL OF MINUTES

The May 15, 2017 Education Council minutes were approved as distributed.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Program Revision: Intercultural and International Studies

Melanie Young was welcomed to speak to the item.

There being no further discussion,

MOVED by Sheilagh Badanic; SECONDED by Christine Kerr, THAT Education Council approve the Program Revision: Intercultural and International Studies.

The Motion was CARRIED.

4.2 Program Revision: Associate of Arts Degree

Melanie Young was welcomed to speak to the item.

Melanie provided a handout showing the BCCAT Guidelines. A member pointed out that Economics was missing from the flowchart identifying Social Science courses.

There being no further discussion,

MOVED by Brent Stant; SECONDED by Andria Wrench, THAT Education Council approve the Program Revision: Associate of Arts Degree.

The Motion was CARRIED.

4.3 Program Proposal: Commerce and Business Administration (Accounting) Concentration in Tax

Gunter Eisenberg was welcomed to speak to the item.

A member suggested that where it indicates that anyone with a Bachelor's Degree is eligible for this Concentration it might instead state that although anyone with a Bachelor's Degree is eligible it may be necessary to do some prerequisite courses since the courses in the Concentration are 3rd year accounting courses.

There being no further discussion,

MOVED by Andria Wrench; SECONDED by Brent Stant, THAT Education Council approve the Program Proposal: Commerce and Business Administration (Accounting) Concentration in Tax.

The Motion was CARRIED.

4.4 Program Revision: Language Literature and Performing Arts – Communications Certificate

Maureen Nicholson was welcomed to speak to the item.

A member stated that the indicated date of first offering September 2017, is incorrect. The earliest it would be effective would be winter 2018. Maureen will make that change.

There being no further discussion,

MOVED by Sheilagh Badanic; SECONDED by Brent Stant, THAT Education Council approve the Program Revision: Language Literature and Performing Arts – Communications Certificate.

The Motion was CARRIED.

4.5 Program Revision: Science and Technology – Diploma in Dispensing Opticianry Program

Susan Oesterle was invited to speak to the item.

Susan indicated that the inconsistent language that was noted at the last EdCo meeting, has been cleaned up.

There being no further discussion,

MOVED by Christine Kerr; SECONDED by Manuela Costantino, THAT Education Council approve the Program Revision: Science and Technology – Diploma in Dispensing Opticianry Program.

The Motion was CARRIED.

4.6 Admission and Language Competency Committee Items

Kyle Vuorinen was welcomed to speak to the item.

a) BA Applied Psychology and BA Applied Psychology (Honours)

The change to the admission requirement includes removing the Liberal Arts Diploma and Science Diploma for both programs. Psychology felt that these programs do not provide the breadth required to make up the first two years of the BA Psychology program.

A member voiced concern that Science was not consulted about the change. Kyle stated that all Faculties have representation on the Admission and Language Competency Committee.

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Brent Stant; SECONDED by Monique Paulino, THAT Education Council approve the submitted Admission and Language Competency Committee recommendation for 1) BA Applied Psychology; and 2) BA Applied Psychology (Honours).

The Motion was CARRIED.

4.7 Policy Items

Christine Kerr spoke to the item.

a) Credentials Awarded

At the request of EdCo, changes were made to the Credentials Awarded Policy.

b) Accessibility to College Programs

Changes were made to the appendix section of the policy.

ACTION: Please refer this item to your constituency groups for consideration of approval at the September meeting.

4.8 Curriculum Items

Weissy Lee spoke to the Curriculum Committee Recommendations.

Weissy indicated that with the revised guidelines we can see class size, but indicated you can't see this within new guidelines. She further stated that she does check each areas and anything that doesn't make sense is resolved by, consulting with the VP, Academic.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Brent Stant; SECONDED by Sheilagh Badanic, THAT Education Council approve the submitted new guidelines for: ACCT 4770; BIOL 3401, 3422, 4102, 4107; CMPT 2300; CSIS 4150, 4280; DACS 1150, 1240, 1241, 1250, 1270, 1280, 1341, 2340, 2370, 2380, 2420, 2421, 2431, 2440; GEOG 2311; HEAR 1200, 1211, 1212; MUSC 1216; and PHIL 1190 ; and the follow revised guidelines: ACCT 3420; ANTH 2210, 2212; BUSN 3200, 3380, 3386, 3388; HIST 1101, 1102, 1105, 1113, 1114, 2209, 2210, 2250, 2251, 2270, 3315; MUSC 1255; and PHIL 3380.

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Program Proposal: Business Law PDD

Brian Parker was welcomed to speak to the item.

Brian indicated that this program is unique to British Columbia. He further explained the two target audiences. One being people practicing in areas of business that are legal sensitive; and the second being potential law students. Students who do well in this program will do well in Law school as we will be teaching the same fundamentals.

The Program will consist of existing business law courses and the creation of one new course.

ACTION: Please refer this item to your constituency groups for consideration of approval at the September meeting.

5.2 Academic Dates and Deadlines

Anne MacMillan spoke to the item.

It was stated that with the growth of limited enrolment programs, all priority registration periods will now begin on Tuesday, instead of Thursdays.

A member commented that there have been issues raised by Faculty from time to time regarding the break between semesters not being the same from one year to the next year and the varied number of teaching days from term to term. Please urge people to look at the year and several past years and provide feedback to the EdCo Chair.

ACTION: Please refer this item to your constituency groups for consideration of approval at the September meeting.

5.3 Revision to Priority Registration Start Date for Fall 2018

Anne MacMillan spoke to the item.

The request to move the date is due to the later graduation ceremony date in 2018. Registration and the Grad event are extremely busy times for the staff of the Registrar's Office, and having both events on the same date leave them very short staffed for both events.

A member queried whether the fee payment would also be moving back. Anne MacMillan will check and report back.

ACTION: Please refer this item to your constituency groups for consideration of approval at the September meeting.

5.4 Curriculum Committee Terms of Reference

Weissy Lee was welcomed to speak to the item.

Weissy reviewed the proposed revisions to the Terms of Reference. A member suggested removing the reference to the software (Curriculum Navigator) the college uses.

ACTION: Please refer this item to your constituency groups for consideration of approval at the September meeting.

6. REPORTS

6.1 Report from the Chair

- May 2017 Report to the College Board
- Annual Report

The Chair will be working on the assignments for Standing Committees. She will contact returning EdCo members to ask if they want to stay on their current Standing Committee or shift to another Committee. Incoming members will be assigned to free spots.

6.2 Report from the President

K. Denton reported that due to the uncertain times with government, not having a Minister to work with, everything is going to the Deputy or Assistant Deputy. Issues that are important to the college are feeling challenged.

Kathy stated that her recent visit to China included the last cohort graduating from Harbin. The joint program with Harbin has now shut down.

6.3 Report from the Vice President, Academic & Provost

Thor is dealing with an issue concerning our Bachelor of Social Work Degree. Thor explained that Social Work is governed under the Social Work Act. In order to be fully employed in the Province of BC graduates need to be 'registered' through the BC College of Social Workers.

Thor provided further background history and explained that the Douglas College degree received approval from DQAB after completing a full program proposal which included many letters of support, including letters from the BC College of Social Workers. Douglas College started accepting students into the program for fall 2017 and then recently discovered that BC College of Social Work now says it will not recognize our Degree and will not allow our students to write the licensure exam. Thor continues to work towards getting our graduates full recognition in BC and Douglas College is prepared to take the matter to court if necessary.

Search for the Registrar is now complete, a college wide announcement will be sent out shortly.

6.4 Report from the Board Liaison

No report.

6.5 Report from the Secretary

The next deadline for Agenda submissions for the September meeting is Wednesday, September 6th.

6.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, September 6th at 9 a.m. Please remind your FECs of this date

6.7 Report from the Educational Excellence Committee

The Committee's annual report was included in the Agenda package, there was also a submission of a response to questions from a member.

Olga also stated that if anyone is interested in contributing to the award or any other award to please contact the Foundation Office.

6.8 Report from the Committee on Admissions & Language Competency Standards

The Committee's annual report was included in the Agenda package, there was no additional report.

6.9 Report from the Committee on Educational Policies

The Committee's annual report was included in the Agenda package, there was no additional report.

6.10 Report from the Committee on International Education

The Committee's annual report was included in the Agenda package, there was no additional report.

7. OTHER BUSINESS

7.1 ELLA Department advised of adjustment of the distribution of IELTS entry scores between ELLA levels 0100 and 0200.

8. NEXT MEETING

Monday, September 18, 2017 at 9:00 am in Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED by David Cho; SECONDED by Marsha Wilson, that the meeting be adjourned.

The Motion was CARRIED.

The meeting adjourned at approximately 10:15 am.

Chair

Secretary