



1. ROLL CALL

Members Present:

Trish Angus (Non-Voting)
Marilyn Brulhart
Jan Carrie
Sam Cheng
Rosilyn Coulson
Leon Guppy
Elizabeth Helps
Sean Hibbitts
Rabey Husini*
Anna Jajic (Vice-Chair)
Ted James
Jan Lindsay
Les Marshall
Elizabeth McCausland
Susan Meshwork (Chair)
Colleen Murphy
Brenda Pickard (Secretary)
Teryl Smith
Heidi Taylor*
Susan Witter (Ex-Officio)

Regrets:

Graeme Bowbrick
Gerry Gramozis
Ann Kitching (Ex-Officio)
David West

Guests:

Kathy Denton (for G. Bowbrick)
Alison Gill
Brian Storey

*Part of the meeting

2. APPROVAL OF THE AGENDA: The Chair asked members to add 7.5 a) – Policy Review Program Approval Process – Continuing Education Certificate Programs policy and, b) Educational Policy Development and Review policy. The Chair asked members to approve a fluid agenda to accommodate the guests. The agenda was approved as revised.
3. APPROVAL OF THE DECEMBER 12th, 2005; JANUARY 15th, 2006 AND FEBRUARY 20th, 2006 MINUTES: The Chair advised members that these will come to the April meeting for approval.

4. BUSINESS ARISING FROM THE MINUTES

4.1 2006/2007 Budget

L. Marshall advised members that his FEC would like to see the advertising expenditures match those of other post secondary institutions in British Columbia given Douglas' enrollment issues.

Education Council indicated they were comfortable with the draft Budget.

The President advised members that the Budget will go to the Board for approval at its April meeting.

4.2 Admission and Language Competency Committee Recommendations

There were no recommendations.

4.3 Curriculum Committee Recommendations

There was unanimous consent to short-cycle the Curriculum Committee recommendations.

MOVED by R. Coulson; SECONDED by L. Marshall,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted curriculum guidelines for HUMS 1173; POLI 2202; BIOL 1105; BIOL 1205; BIOL 2302; BIOL 2401; and, BIOL 2421.

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Revision to the Grading Policy

The Chair advised members that the Registrar is asking Council to consider bringing the language of the Grading policy into alignment with the 1998 Education Council decision that allows UN to be assigned as a grade for Mastery courses and those UN grades be calculated as zero in the GPA. She noted the change will reflect the 1998 decision and support current practice and the web statement on this issue.

There was unanimous consent to short-cycle referring this item to the Policy sub-committee of Education Council.

MOVED by E. McCausland, SECONDED by S. Cheng,

BE IT AND IT WAS RESOLVED:

THAT Education Council request the Policy sub-committee review the language of the Grading policy.

The Motion was CARRIED.

5.2 Revision to the Associated Studies Policy

The Chair advised members that this policy is up for review as per a requested amendment from Health Sciences. She noted that an issue around collaboration regarding curriculum guidelines and course development occurred during the development and approval of the BSPN degree.

A suggestion was made to revise the language to make clear the intent of “Staffing” under “Implementation” on page three.

There was unanimous consent to short-cycle referring this item to the Policy sub-committee of Education Council.

MOVED by M. Brulhart, SECONDED by S. Cheng,

BE IT AND IT WAS RESOLVED:

THAT Education Council request the Policy sub-committee review the language of the Associated Studies policy.

The Motion was CARRIED.

5.3 Revision to the Academic Performance Policy

J. Lindsay referred to her memo in the package. She advised members a revision to the policy is being requested to ensure that the policy addresses issues specific to academic performance in both open and closed enrollment programs. She noted in dealing with an issue with a student in a closed enrollment program, it was found that the current wording in the policy does not address academic performance of students in these programs.

J. Lindsay also asked that a change to the title of Vice President who oversees the policy be changed to Vice President, **Education** from Instruction.

There was unanimous consent to short-cycle referring this item to the Policy sub-committee of Education Council.

MOVED by J. Lindsay, SECONDED by E. Helps,

BE IT AND IT WAS RESOLVED:

THAT Education Council request the Policy sub-committee review the language of the Academic Performance policy.

The Motion was CARRIED.

5.4 Policy Committee Issues

T. James referred to the side table item. He noted the Policy sub-committee is requesting Council to approve (as a notice of motion) adding an “Advanced Citation” credential to the Credentials Awarded at Douglas College policy. This credential is defined as: “A defined program of study, requiring for admission a two year diploma or equivalent, and consisting of a minimum of 12 credits and at least four courses, of an advanced or specialized nature sequentially programmed to follow from the Diploma level exit”. It was noted that once Council approves the addition of the credential, it will be forwarded to the Board for approval.

ACTION

Please take this to your constituency groups for feedback and approval at the April meeting.

T. James advised members the Policy sub-committee is reviewing the formatting of the list of categories in the Credentials Awarded at Douglas College policy.

T. James advised members the Policy sub-committee is in the process of reviewing the Withdrawals, Course and Status Change policy as per Council’s request in February.

5.5 Academic Signature and Framework

J. Lindsay advised members that the document is before Council for information and feedback. She noted the framework now includes nine core competencies and four signature elements that compose the Academic Signature. She added it is intended that core competencies are integrated into course curriculum while the signature elements are integrated primarily at the program and credential level.

J. Lindsay advised members that the Signature Steering Committee will begin developing a course and program outline template which will facilitate identification of where Academic Signature elements are taught and assessed across Douglas College curriculum. She noted once the templates are developed, they will be forwarded to Council for review and

approval to be adopted for use in course and program review and development.

J. Lindsay expressed her appreciation for the Committee's hard work.

- 5.6 Intent to have international agreements with institutions in Japan
The Chair reminded members that the Education Affiliations policy allows Council to approve affiliations with other institutions as long as the purpose of the affiliation is clear, the educational rationale is clearly articulated and, and the credibility of the affiliate is established.

There was unanimous consent to short-cycle the motion to approve the affiliations with the Japanese institutions.

MOVED by S, Hibbitts; SECONDED by M. Brulhart,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve affiliations with: Kawaguchi Junior College; Otsuma Women's University; Ritsumeikan Asia Pacific University; and, Konan University.

The Motion was CARRIED.

6. REPORTS

- 6.1 Report from the Chair
The Chair advised members that the Applied Degree Standards Committee needs three more members. She noted it was important to establish the committee as several degree proposals will be coming forward.

The Chair reminded members that elections for the positions of Chair and Vice Chair will be held at the April meeting. She noted that she and Anna Jajic were willing to continue in their respective positions. She noted if members were interested in either position to email the Secretary by April 11th.

NOTE: After consultation with members, it was agreed to hold the **elections at 4:00 p.m.**

- 6.2 Report from the President
The President reported that she spent a significant amount of time with Minister Murray Coell on the day of the David Lam Campus groundbreaking. Minister Coell advised the President that very few institutions are moving forward with capital renovations. She noted he

was very complimentary and positive regarding Douglas moving forward with the development of several new programs.

- 6.3 Report from the Board Representative
There was no report.
 - 6.4 Report from the Secretary
There was no report.
 - 6.5 Report from the Curriculum Committee
There was no report.
 - 6.6 Report from the Educational Excellence Committee
There was no report.
 - 6.7 Report from the Research Ethics Board
There was no report.
 - 6.8 Report from the Standing Committee on Admissions and Language Competency Standards
There was no report.
 - 6.9 Report from the Standing Committee on Educational Policies
There was no report.
7. OTHER BUSINESS – For Information and Circulation
- 7.1 Concept Paper – Associate of Arts for Future Teachers
The Chair introduced Kathy Denton to speak to this item.

Kathy advised members that the Associate of Arts (AA) Degree is a credential awarded to students who complete two years of university transfer courses with a concentration in Arts according to provincially-specified degree requirements for breadth and depth.

Kathy advised members that a suggested course plan for AA for Future Teachers was established as students indicated, in an Associate of Arts survey, that they were somewhat confused about which courses they needed to take.

Kathy noted that most students surveyed requested information about SFU's Professional Development Program (PDP) for training teachers.

It was noted the Full Program Proposal will come to a future Council meeting.

- 7.2 Concept Paper – Bachelor of Applied Sport Science & Coaching Degree
The Chair introduced Alison Gill and Brian Storey to speak to this item.

Alison advised members of several revisions to the document that was in the package; she noted the credential name has been changed to **Bachelor of Physical Education & Coaching**; she noted the total credits are not 128, instead the secondary stream is 144 and the elementary stream is 135 (page 2); the 5th year teacher preparation program which students need access to after graduation has now been solidified with SFU (page 17); the second teaching concentration required in a Physical Education Degree was an obstacle due to few upper level courses offered at Douglas, so she noted a proposal for a biology concentration for the secondary stream and a choice of biology, psychology or general arts for the elementary stream (pages 7 and 17).

Alison advised members that a survey went to school principals and the reaction was very supportive for this new program.

This proposal will come to a future meeting of Council for approval.

- 7.3 Multi-year Plan – Update
Jan Lindsay advised members that the attached Multi-Year Plan provides an update of the actual allocation of the fte's for 05/06 and 06/07, and the revision of proposed fte allocation for 07/08 and 09/10. She added the proposed allocation of fte's for 07/08 and 09/10 is subject to Ministry allocation of new fte's in the last three years of the plan, the feasibility of the programs being proposed, and the time it takes to complete program development and achieve all required approvals.
- 7.4 Survey results from Your Program's Former Students (For information) (distributed to Council members only)
- 7.5 a) Program Approval Process – Continuing Education Certificate Programs policy and, b) Educational Policy Development and Review policy.

The Chair asked members to provide feedback on the two policies to the Education Council Secretary (room 4900 or via email) by May 5th, 2006.

8. ADJOURNMENT: Moved by S. Hibbitts, Seconded by T. Smith, the meeting adjourned at 5:45 p.m.

_____ Chair

_____ Secretary