



Douglas College

MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday May 12, 2008 at 2:15 pm
New Westminster Campus, Boardroom

1. ROLL CALL:

Members Present:

Wendy Case
Kathy Denton
Anne Gapper (Acting Recorder)
Gerry Gramozis
Leon Guppy
Bruce Hardy
Dianne Hewitt
Ann Kitching (Ex-Officio)
Jan Lindsay (Acting for S Witter)
Elizabeth McCausland
Debbie McCloy
Susan Meshwork (Chair)
Colleen Murphy
Julia Robinson (Alternate for
M Brulhart)
Teryl Smith
Brenda Walton (Acting for
T Angus)
Titus Yip

Regrets:

Trish Angus (Ex-Officio)
Graeme Bowbrick (Vice-Chair)
Marilyn Brulhart
Sebastian Bubrick
Ted James
Sandy Vanderburgh
Susan Witter (Ex-Officio)

Guests:

Ray Chapman
Joy Holmwood
Cheryl Palmer
Matthew Steinbach
Gary Tennant

2. APPROVAL OF THE AGENDA:

The Chair requested a fluid agenda to accommodate the guests. Council agreed.

3. APPROVAL OF THE APRIL 14, 2008 MINUTES:

The Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

- 4.1 Revisions to the Program Development and Consultation Control Sheets
This item is carried forward to the June 16, 2008 agenda.

4.2 Revised College Budget 2008/09

B. Logelin was invited to the table and gave a verbal presentation on the merits of keeping the Adult Special Education programs which had been designated to be cut in the proposed revised budget. (Cashier and Customer Service Training, New Directions and Transitions pilot project)

Feedback was received from the Student Development FEC, W. Case on behalf of students, the Child Family and Community Studies FEC and the Language, Literature and Performing Arts FEC that the Board reconsider the decision to cut the Adult Special Education programs. J. Lindsay responded that it was important to realize that the College was making budget decisions based on demand for certain courses and that the cuts in the Special Education programs were in areas of low demand. She also confirmed that the College would utilize any extra funding that the Government may come up with to fund such programs.

She reported that the Transitions project was a pilot project and had low enrolment. She confirmed that the School District had committed to continue to provide educational programming for the students in this pilot project.

A great deal of discussion followed.

MOVED by B. Hardy, SECONDED by C. Murphy

BE IT AND IT WAS RESOLVED:

THAT Education Council requests the College Board to review its decision to cut the three adult special education programs, Cashier and Customer Training, New Directions and the Transitions pilot project

Further discussion followed and the motion was amended.

BE IT AND IT WAS RESOLVED:

THAT Education Council recommends that the College Board reconsider recommendations to cut the Adult Special Education Cashier and Customer Services Program, the Opportunities Enabled Program, the New Directions Program and the Transitions pilot initiative, in order that consideration be given to ensuring that Douglas College offers a sufficient variety of Adult Special Education Programs to a variety of students with differing disabilities

The Motion was CARRIED.

The Learning Resources Department provided written input about the educational impacts of the proposed budget cuts to their department.

Discussion followed with several Council members expressing concern about the impact these cuts would have on the College as a whole. It was agreed by Council to forward this input to the College Board as presented.

The faculties of Language Literature and Performing Arts, Humanities and Social Sciences, Science and Technology and Commerce and Business all agree that while they can accept that some cuts to sections in their areas must occur and accept the recommendations they have made in this regard, they are concerned that more section cuts in future could diminish the College university transfer program negatively and very seriously. They are concerned that deeper cuts will make it impossible for students to take the courses they need; at the campus they prefer which will negatively affect their ability to finish their academic programs in a reasonable amount of time. All four faculties supported the need for very early strategic planning and cross College consultation when budget decisions are made in future. They advise that the College should consider its decisions on strategic directions and priorities very carefully in future. Education Council supported sending this advice on to the College Board.

After much discussion Education Council agreed to send individual constituency advice to the College Board as follows:

The Commerce and Business Department wished to raise a concern that marketing/advertising is being cut if it might interfere with future marketing efforts. They felt that maintaining effective marketing/advertising may be required to increase or maintain student enrolment. If the cuts reduce the effectiveness of the College's marketing efforts they felt the College may face lower enrolment resulting in more budget shortfalls in the future. Their faculty does not specifically disapprove of these cuts, but merely wished to raise this concern.

The Language Literature and Performing Arts Faculty suggested that the College has reduced the allocation to capital in this budget, but believe this is an area of the budget that should get further consideration in the future. Specifically, the question was raised whether it made sense now for the college to own land for possible future expansion e.g. the former fire hall space.

4.3 Academic Freedom Policy

Joy Holmwood was invited to the table to speak to this item. She explained that it was now a requirement by the Degree Quality Assessment Board for colleges offering applied degrees to have an academic freedom policy in place. She added that the policy is also required in order to be eligible to apply for grants from NSERC and SHIRC. She stated she had reviewed what is in place at other institutions and organizations and had discovered that most of the universities have a statement on academic freedom rather than a policy. The statements are

similar to the statements of the Canadian Association of University Teachers which are included in the 'Purpose' section of the proposed policy.

J. Holmwood confirmed that the policy would be limited in jurisdiction to only what is happening at Douglas College and that it would protect people as long as they had not violated college policy. In response to a question if the policy impacted intellectual property, J. Holmwood responded that intellectual property relating to materials that are developed that may have academic freedom imbedded. J. Lindsay confirmed that certain items would be able to be included as long as they were kept within the policy.

In response to a question about the difference between a statement and a policy, J. Holmwood responded that generally at Douglas College there were very few statements and policies seem to have more weight to help with decisions. J. Lindsay also advised that policies are developed through a process and statements can be put out without any approval process.

E. McCausland stated she was concerned about voting on this policy at the next Education Council meeting as attendance at June meetings is traditionally low. After some discussion it was agreed to have further discussions at the September meeting and the final vote in October.

The Chair thanked J. Holmwood for the work she had put into the policy and commended her on how well written it was.

Action: Please take this back to your constituencies for feedback and discussion at the September 15, 2008 Education Council meeting.

4.4 Curriculum Committee Recommendations
There being no discussion.

There was unanimous consent to short-cycle a Motion to Approve the Curriculum Committee recommendations as presented.

MOVED by C. Murphy; SECONDED by L Guppy

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted curriculum guidelines for:

DACS 5111, DACS 5112, DACS 5113, DACS 5121, DACS 5122, DACS 5123, ECED 2330, THRT 4855, CSIS 2115, CSIS 2150, CSIS 2250, CSIS 2350, OADM 1222, OADM 1347, OADM 1432, OADM 1433, OADM 1435, OADM 1436, OADM 1438, OADM 1439, ACCT 1222, ACCT 4520, CHEM 1104, CCSD 1140, CCSD 1150,

CCSD 1170, CCSD 1220, CCSD 1260, CCSD 2230, CCSD 2334, CCSD 2335, CCSD 2340, CCSD 2420, CYCC 1100, CYCC 2212, CYCC 2332, CYCC 3341, CYCC 3350

and the withdrawal of:

OADM 1227, EASL 0144, EASL 0154, EASL 0164, EASL 0174, EASL 0244, EASL 0254, EASL 0264, EASL 0274, EASL 0344, EASL 0354, EASL 0364, EASL 0374, EASL 0464, EASL 0474

The Motion was CARRIED.

- 4.5 Admissions & Language Competency Committee Recommendations
There being no discussion.

There was unanimous consent to short-cycle a Motion to Approve the Admissions & Language Competency Committee recommendations as presented.

MOVED by C. Murphy; SECONDED by E. McCausland

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the recommendations of the Admissions and Language Competency Committee as follows:

Post-degree Diploma in Physical Education (Admission Criteria Addition)

In addition to currently approved admission criteria, the following additional requirement is to be added. This new criteria will be scored and used for ranking for preferential admission purposes.

A letter of intent that outlines

- Reasons for choosing this program**
- Long and short-term goals**
- Candidate strengths and limitations**

- Description of current and short-term future teaching contexts that demonstrates candidate access to teaching students in a physical education or activity setting.**
Implementation: Fall 2009

The Motion was CARRIED.

5. NEW BUSINESS5.1 Sign Language Interpretation – Program Revision

Cheryl Palmer was invited to the table to speak to this item. She explained that the Child, Family & Community Studies FEC had approved a motion in November 2005 to remove CFCS 1220 from the Sign Language Interpreter program and to remove CFCS 1220 as a graduation requirement for the Diploma in Sign Language Interpretation. This had not been brought to Education Council and therefore still remains as a graduation requirement. In order for the current graduating class to be able to attend graduation in June, C. Palmer was requesting that Education Council short-cycle a motion to approve this program revision.

There was unanimous consent to short-cycle a Motion to Approve the Program Revision to the Sign Language Interpretation Program as presented.

There being no further discussion.

MOVED by B. Hardy; SECONDED by W. Case,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve a revision to the Sign Language Interpretation by removing CFCS 1220 as a graduation requirement for the Diploma in Sign Language Interpretation.

The Motion was CARRIED.

5.2 Associate of Arts (Intercultural and International Studies) – Program Revision

K. Denton spoke to this item. She explained that IDST 1103 was currently a core course for the Associate of Arts degree with a specialization in intercultural and international studies. A review of the program suggested that this course is less attractive to students than some of the courses in the program. The request was to change IDST 1103 from a 'required course' to a 'relevant course'.

K. Denton explained the department was asking that this program revision be short-cycled because IDST 1103 was cancelled last year due to low enrolment and there are currently no plans to offer it in Fall 2008. As a result, current students interested in the Associate of Arts International and Intercultural specialization are unable to complete their credential until either the requirement is changed or the course is offered.

There was unanimous consent to short-cycle a Motion to Approve the Program Revision to the Associate of Arts (Intercultural and International Studies).

There being no further discussion.

MOVED by B. Hardy; SECONDED by E. McCausland,

THAT Education Council approve the revision to the Associate of Arts degreed (Intercultural and International Studies) as follows:

IDST 1103, Introduction to Intercultural/International Studies be changed from a ‘required course’ to a ‘relevant course’.

The Motion was CARRIED.

- 5.3 Bachelor of Arts in Child and Youth Care – Program Revision
Ray Chapman and Gary Tennant were invited to the table to speak to this item. R. Chapman explained the Child and Youth Care program were requesting changes to their specializations. Changes were being requested on the youth justice specialization based on their experience to date and also feedback from the Youth Justice Institute. The change to the child protection specialization was partly due to changes that originated from the Ministry and partly because this program, originally planned to be offered in collaboration with the University College of the Fraser Valley, was now proposed to be offered through Douglas College.

Action: Please take this item back to your constituencies for feedback and consideration of a Motion to Approve at the June 16, 2008 Education Council Meeting.

- 5.4 Suspension of Instruction during the 2010 Olympics
J. Lindsay advised that this topic is being considered by all Lower Mainland institutions. She advised that she was aware that some areas would not be able to accommodate a suspension of instruction due to practicum scheduling, etc and that these areas would have to be dealt with in a different manner. The intent would be for instruction to be suspended for the majority of the College.

In response to a question with regard to effects on articulation, J. Lindsay replied that those adjustments would follow as she felt that most institutions in the Lower Mainland would be affected.

The Learning Centre indicated that they supported the suspension but would prefer 7 days to be added to the end of the semester rather than the 5 days proposed.

B. Walton inquired if the suspension would apply to Continuing Education and weekend and evening courses. She also inquired how the suspension would affect services such as the Learning Centre.

Action: Please take this back to your constituencies for feedback and discussion at the June 16, 2008 Education Council meeting.

6. REPORTS

6.1 Report from the Chair

There was no report.

6.2 Report from the President

J. Lindsay, reporting on behalf of S. Witter, referred Council to the recently released President's Report. She confirmed that there would be a series of internal discussions and opportunities for the College community to share concerns and put forward ideas on how the College could adapt to the changes in the post secondary landscape. She confirmed that the new Academic Plan process is progressing.

6.3 Report from the Board Representative

There was no report

6.4 Report from the Secretary

The Secretary reminded all Committee heads that their annual reports are due by June 5, 2008.

6.5 Report from the Curriculum Committee

There was no report.

6.6 Report from the Educational Excellence Committee

There was no report.

6.7 Report from the Research Ethics Board

There was no report.

6.8 Report from the Standing Committee on Admissions and Language Competency Standards

There was no report.

6.9 Report from the Standing Committee on Educational Policies

There was no report.

6.10 Report from the Academic Signature

There was no report.

7. OTHER BUSINESS – For Information and Circulation

- 7.1 Research and Scholarly Activity Discussion Paper
J. Lindsay requested that any feedback be directed to J. Holmwood, Special Projects Officer. Feedback can be from individuals and/or Education Council as a whole. The Chair requested that FECs put this item on their June agendas.

Action: Please take this back to your constituencies for feedback and discussion at the June 16, 2008 Education Council meeting.

8. ADJOURNMENT
Moved by C. Murphy; Seconded by E. McCausland the meeting adjourned at 5.10 pm

Chair _____ Secretary _____