

**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, MAY 15, 2017 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:**Members Present:**

Sheilagh Badanic
Thor Borgford
David Cho
Manuela Costantino
Kathy Denton (*Ex-Officio*)
John Fleming
Meredith Graham
Olga Kalachinskaya
Christine Kerr
Edith Kirkpatrick
Weissy Lee (Vice Chair)
Anne MacMillan (*Ex-Officio*)
Rod Midgley
Jasmine Nicholfigueiredo (Chair)
Monique Paulino
Jenny Shin
Wesley Snider (*Ex-Officio*)
Brent Stant
George Stroppa
Marsha Wilson
Andria Wrench

Sandra Bird (Recorder)

Regrets:

Cecil Klassen
Jeff Schutts

Guests:

Ivanna Cikes
Gunter Eisenberg
Prabhjot Hundal
Maria laquinta
Maureen Nicholson
Susan Oesterle
Sandra Polushin
Delaney Sullivan
Marni Westerman (For Jeff Schutts)

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved with the following addition:

- Item 5.6 b) Referral to the Policy Committee: Credentials Policy (Thor)

3. APPROVAL OF MINUTES

The April 24, 2017 Education Council minutes were approved as distributed.

4. BUSINESS ARISING FROM THE MINUTES**4.1 Program Revision:**

Sandra Polushin was welcomed to speak to the item.

Sandra advised that any reference to ENG in the transition plan will be corrected to read ENGL before it is provided to students.

There being no further discussion,

MOVED by Meredith Graham; SECONDED by Marsha Wilson, THAT Education Council approve the Program Revision: Classroom and Community Support.

The Motion was CARRIED.

4.2 Admission and Language Competency Committee Items

Anne MacMillan spoke on behalf of Kyle Vuorinen.

a) Basic Musicianship

Music is requesting the addition of a course placement interview requirement, effective September 2018 admission.

b) Vet Technology (VTEC)

VTEC is requesting the removal of the interview requirement, effective immediately.

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Edith Kirkpatrick; SECONDED by Sheilagh Badanic, THAT Education Council approve the submitted Admission and Language Competency Committee recommendation for a) Basic Musicianship and b) Vet Technology (VTEC).

The Motion was CARRIED.

4.3 Policy Items

Christine Kerr spoke to the item.

a) Educational Policy Development and Review Policy.

MOVED by George Stroppa; SECONDED by Olga Kalachinskaya, THAT Education Council approve the revisions to the Educational Policy Development and Review Policy.

The Motion was CARRIED.

b) Education Affiliations Policy

The Education Affiliations Policy was transferred to the new template, definitions of terms were added, along with clarification of Education Council's role of approving curriculum.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

4.4 Curriculum Items

Weissy Lee spoke to the Curriculum Committee Recommendations.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Brent Stant; SECONDED by John Fleming, THAT Education Council approve the submitted guidelines for: CHEM 2360; ENGU 0499; MUSC 1106, 1220, 2320, 2420; SOWK 2122, 2200, 2362, 2363; TESL 4201, 4202, 4204, and 4205.

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Program Revision: Intercultural and International Studies

Jasmine Nicholsfigueiredo spoke to the item on behalf of Melanie Young.

The program revisions include: the numbering of French and Spanish courses; the removal of the reference to Print Futures and the removal of the reference to a course classification schedule. Students are now directed to an Academic Advisor for course classification information.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

5.2 Program Revision: Associate of Arts (AA) Degree

Jasmine Nicholsfigueiredo spoke to the item on behalf of Melanie Young.

The Associate of Arts Coordinator would like to request that Registrar's office discontinue the practice of limiting Associate of Arts (AA) Degree students to taking only 6 credits in any one subject area, in the first year of the AA. This practice is not in line with the BCCAT definition of the Associate of Arts degree requirements. This proposal is made after an Ed Co meeting where the issue was brought to light by the President. Investigation showed that neither Langara nor Capilano University appear to have this restriction. The Coordinator, after consulting with the Deans, the Registrar's office, and receiving approval from both the HSS FEC and the LLPA FEC, proposes that Douglas College remove the restrictions and follow the BCCAT requirements.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

5.3 Program Proposal: Commerce and Business Administration (Accounting) – Concentration in Tax

Gunter Eisenberg was welcomed to speak to the item.

Gunter explained that the proposed concentration in taxation would be offered in conjunction with a Bachelor's Degree at Douglas College. The proposed concentration will provide graduates with skills to understand and deal with the changing global tax environment.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

5.4 Program Revision: Language Literature and Performing Arts – Communications Certificate
Maureen Nicholson was welcomed to speak to the item.

Maureen noted that the last revision to the certificate was in 2009. Maureen indicated that the revised Communications Certificate will improve laddering into the Associate of Arts programs as well as other programs in the province.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

5.5 Program Revision: Science and Technology – Diploma in Dispensing Opticianry Program
Susan Oesterle was invited to speak to the item.

Susan explained that to better suit the needs of the program, a revision to replace CMNS 1111 with CMNS 1216 is requested.

A member noted the variation of the program title throughout the document. Susan noted and will correct.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

5.6 a) Substitution of Terms in Degrees (Specialization to Concentration)
Thor Borgford was welcomed to speak to the item.

Thor explained that this request falls out of the redefinition of Specialization through the College. The terms Specialization and Concentration were redefined. There is now a need to operationalize the definitions. Thor provided a list of degrees that used the term Specialization that would have to change to the term Concentration. It will also be necessary to replace the term Specialization with Concentration on the college website and associated promotional materials. The Registrar's Office, International Education, ONS, MCO and degree coordinators will be informed of the change. Changes will be required, effective September 1, 2017.

- b) Thor requested that the Credentials Policy be referred to the Policy Committee to work on an additional amendment that allowed for the use of the word Specialization in Diploma s.

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Christine Kerr; SECONDED by Brent Stant, THAT Education Council approve the change of the term "Specialization" to "Concentration" in Criminology, Applied (Bachelor of Arts); Criminology, Applied (Bachelor of Arts, Honours); Psychology, Applied (Bachelor of Arts); Psychology, Applied (Bachelor of Arts, Honours); and Physical Education and Coaching (Bachelor); and to refer the Credentials Policy to the Standing Committee on Education Policy.

The Motion was CARRIED.

6. REPORTS

6.1 Report from the Chair

- April 2017 Report to the College Board.
- Reminder to Standing Committee Chairs that annual reports are due the beginning of June.
- Recommendation to the College Board to withdraw the credential Music Technology Certificate, effective September 5, 2017.
- Reminder that the June meeting will include breakfast. Please inform the secretary of any dietary restrictions.

6.2 Report from the President

Kathy stated that there is expected change to our Minister AVED, and therefore a lot of work is being prepared for the transition. Kathy informed that a new Minister needs to understand each institution and that she will be pulling together information to provide to them. Kathy indicated that Douglas is in a good position within the system. Summer semester domestic enrolments are up. This is also consistent with domestic applications for the fall. Programs we are offering are attractive e.g. Post Degree Diplomas, and are attracting domestic students.

6.3 Report from the Vice President, Academic & Provost

Thor stated he attended an interesting 2 day Forum. It was well attended by senior administrators from 25 institutions. One day was dedicated to international issues and day 2 dealt with local issues. Thor further stated that these events are good opportunities to learn what other institutions are doing. There was discussion around how PSI's define non-degree credentials (diploma). Current legislation allows a lot of flexibility. PSI's would like to see some type of standardization so employers know what a diploma is. A recommendation that came from that meeting was for the institutes to look at a framework for credentials.

6.4 Report from the Board Liaison

Wesley reported that the budget, and campus planning, were the two big issues the Board have been dealing with. Budget has been dealt with, and campus planning is what the Board will be looking at now.

6.5 Report from the Secretary

The next deadline for Agenda submissions for the June 19 meeting is Tuesday, June 6.

6.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, June 7th at 9 a.m. Please remind your FECs of this date.

6.7 Report from the Educational Excellence Committee

It was reported that the committee will be meeting today.

6.8 Report from the Committee on Admissions & Language Competency Standards

Nothing to report.

6.9 Report from the Committee on Educational Policies

It was reported that a few policies still need to be transferred to the new template. The committee will then be reviewing the policies.

6.10 Report from the Committee on International Education

Nothing to report.

7. OTHER BUSINESS

No other business.

8. NEXT MEETING

Monday, June 19, 2017 at 9:00 am in Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED by Meredith Graham; SECONDED by Brent Stant, that the meeting be adjourned.

The Motion was CARRIED.

The meeting adjourned at approximately 9:55 am.

Chair

Secretary