



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, OCTOBER 19, 2015 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Sheilagh Badanic
Manuela Costantino
Kathy Denton
John Fleming
Kate Grey
Mary Hodder
Christine Kerr
Edith Kirkpatrick (for Anna Helewka)
Todd Harper (Vice Chair)
Olga Kalachinskaya
Weissy Lee
Rod Midgley
Jasmine Nicholsfigueiredo (Chair)
Monique Paulino (Board Liaison)
Catherine Sales
Jeff Schutts
Jenny Shin
Meg Stainsby (for VPA)
Brent Stant
George Stroppa
Ruab Waraich
Angela Katsamakakis (for Andria Wrench)
Sandra Bird (Recorder)
Anne Gapper (Recorder)

Regrets:

Thor Borgford

Guests:

Pam Cawley
Nelson Eng
Blair Fisher
Laurie Kenward
Kyle Vuorinen
Stuart Aikins

2. APPROVAL OF THE AGENDA

The Chair advised members of the following side table item:

- Item 5.2 replacement of MOU with St. Clair College

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved as amended.

3. APPROVAL OF MINUTES

The September 21st Education Council minutes were approved as distributed.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Curriculum Items

Curriculum Committee Chair Todd Harper spoke to the Curriculum Committee Recommendations. The Education Council Curriculum Committee reviewed 23 curriculum guidelines; 5 new curriculum guidelines and 18 revised curriculum guidelines. The Committee recommends revisions to all first-year writing-intensive Communications course pre-requisites and all first-year Creative Writing course pre-requisites.

T. Harper noted that in future the curriculum revisions will be posted on the DC Connect Curriculum Committee page. This will allow all faculty to view the revisions going to Edco.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by John Fleming; SECONDED by Jeff Schutts, THAT Education Council approve the revisions to all first-year writing-intensive Communications course pre-requisites and all first-year Creative Writing course pre-requisites; and the 5 new courses: MATH 1123 and 1223, EAES 1500, 1900, and 2410; and the 18 revised guidelines: BIOL 2421, CCSD, 1140, 1150, 1170, 1220, 1250, 1270, 2334, 2350, 2420, and 2431, HOSP 1145, 1210, 1235, 2255, 2310, 2445, and 2455.

The Motion was CARRIED.

4.2 Policy Items

Educational Policy Committee member Jenny Shin spoke to the revision of the Educational Policy Document Templates noting it was a housekeeping item.

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Ruab Waraich; SECONDED by Jeff Schutts, THAT Education Council approve the revision to the Educational Policy Template.

The Motion was CARRIED.

4.3 Feedback on Budget Guidelines

The Chair asked for feedback on the 2016-2017 budget guidelines and opened the floor for questions.

There being no further discussion,

MOVED by George Stroppa; SECONDED by John Fleming, THAT Educational Council approve the 2016/17 Budget Guidelines.

The Motion was CARRIED.

ACTION: The Chair will summarize feedback to the College Board.

4.4 Admissions & Language Competency Committee Recommendations

The Chair recommended dealing with the recommendations separately as follows:

4.4 a)

4.4 b)

4.4 c) Tables 1 and 3

4.4 c) Table 2

4.4 a) Changes to Disability and Community Studies (DACS) programs admission requirements

Kyle Vuorinen spoke to the item and informed that this was a housekeeping item.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Catherine Sales; SECONDED by Todd Harper, THAT Education Council approve the admission changes to the Disability and Applied Behaviour Analysis Program (DABA); the Behaviour Intervention Certificate Program (BHIN); and the Employment Supports Speciality Advanced Certificate Program.

The Motion was CARRIED.

4.4 b) Add new ENGU courses to list of substitutions for English 12 with a C

Kyle Vuorinen spoke to the item. These are new courses that need to be added to the list.

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by Manuela Costantino; SECONDED by Sheilagh Badanic, THAT Education Council approve the addition of new ENGU courses (ENGU 0390, ENGU 0490) to the list of substitutions for English 12 with a C.

The Motion was CARRIED.

4.4 c) 1 Proposed changes to College English proficiency requirements (Tables 1 and 3)

Kyle Vuorinen spoke to the item. It was explained that Table 1 proposes new ways for students to meet the English language proficiency required while Table 3 is primarily a housekeeping item. Table 1 is all additions and will not replace current pathways. These changes can be implemented immediately and will make it easier for students to meet the English proficiency requirements. Concern from staff about the less than a month change was noted. It was explained that a short cycle is beneficial as it would allow winter enrolment to take advantage of this change. It was reported that there will be follow-up by Institutional Research to study and monitor the success rate of this change.

Motion to short-cycle the proposed changes to the College English proficiency requirements as out-lined in Tables 1 and 3.

The Motion was CARRIED with 1 opposed and 1 abstention.

MOVED by Ruab Waraich; SECONDED by Todd Harper, THAT Education Council approves the proposed changes to College English proficiency requirements as out-lined in Tables 1 and 3.

The Motion was CARRIED with 2 abstentions.

4.4 c) 2 Proposed changes to College English proficiency requirement (Table 2)

Kyle Vuorinen spoke to this item. Table 2 proposes changes to existing ways for students to meet the English Language proficiency requirement. If approved, changes will require a one-year notification period (January 2017) because each is more stringent in some respect. Meg Stainsby offered to visit any FECS and DACS to explain further.

Chair requested that each member be specific with the feedback they would be bringing back to Edco.

ACTION: Please refer this to your constituency groups for feedback at the November meeting.

5. NEW BUSINESS

5.1 Major Program Revision: Music Technology Diploma Program

The Chair welcomed Blair Fisher to speak to this item. Blair explained the proposed revisions to the MT Certificate Program and the addition of a second year of MT curriculum leading to a new credential, a Diploma in Performing Arts (Music Technology). Feedback from students indicates a second year in this field would be useful. This would be the only program of this kind offered in the Lower Mainland.

ACTION: Please refer this to your constituency groups for feedback at the November meeting.

5.2 Block Transfer Agreement: Agreements for the Bachelor of Performing Arts (BPA) Program

The Chair welcomed Meg Stainsby and Stuart Aikins to speak to this item. The Bachelor of Performing Arts (BPA) program is a nine-month capstone degree-completion pathway that relies for its intake on graduates from a variety of performing arts programs. Students must have 87 credits to be admitted, and the BPA program itself provides the additional 33 credits, so that students can earn a 120 credit BPA degree. The BPA was developed by a four-institution partnership among Capilano College (now University), Douglas College, Langara College and Vancouver Community College, and we have “mapped” the block transfer credit pathway into the BPA program from each of 18 performing arts programs offered at the partner institutions. We are now looking outward and seeking block transfer arrangements at other institutions, both within and without BC, to continue our recruitment efforts. The attached three proposed new block transfer agreements will formalize our intake of graduates from these institutions – Red Deer College (Alberta) and St. Clair College (Ontario) – each of which has sent us strongly qualified applicants in the past.

ACTION: Please refer this to your constituency groups for feedback at the November meeting.

5.3 Concept Paper: Health Information Management revised Diploma/Degree

The Chair welcomed Pam Cawley and Laurie Kenward to speak to this item.

Pam Cawley highlighted the concept paper. The concept paper is for a degree in Applied Health Information Management. The health care field is rapidly evolving driven by technology of electronic health records. There will be a need for people that know how these systems work. Specialization degree streams include: Data Security, Data Analysis, Project Management, and Leadership/Knowledge Translation. Current graduates can meet some of the emerging needs but graduates of this degree will be able to manage complicated systems that are in place and coming into place. Douglas will continue to offer the diploma program.

It was noted that Douglas currently has a diploma program in Health Information Management. Revision to the diploma is included in the concept paper as it ties in with the proposed degree. The revision to the diploma will come to Edco for approval separately at a future date.

ACTION: Please refer this to your constituency groups and send feedback directly to Pam Cawley.

5.4 Concept Paper: Post Degree Diploma in Emerging Technology

The Chair welcomed Nelson Eng to speak to this item.

The Post Degree Diploma in Emerging Technologies (PDD-ET) is a 10 course program similar to the PDD-ICT; PDD-ET will build on top of PDD- ICT. PDD-ET will be at a higher level. Program will accept students who haven't taken PDD -ICT but who have already some basic data base skills.

ACTION: Please refer this to your constituency groups and send feedback directly to Nelson Eng.

5.5 Election of Education Council Appeal Tribunal Member

Council Secretary S. Bird called upon the members present for nominations for the position.

Todd Harper nominated Weissy Lee as a candidate.

Weissy Lee consented to the nomination.

Council secretary called a further two times for nominations.

No further nominations were put forward.

Weissy Lee was declared elected to the position of EdCo Committee faculty rep. on the Appeal Tribunal by acclamation.

5.6 Department Name Change

The Chair welcomed Meg Stainsby to speak to this item. Department of Geography is changing its name to Department of Geography and the Environment.

Meg explained that an SOP is being developed to set down the process of how departments change names and who should be informed.

ACTION: Please take back to your constituencies as an information item.

6. REPORTS

6.1 Report from the Chair

- a) The September report to the College Board.
- b) Advice on the 2016-2017 Academic Calendar.

6.2 Report from the President

The Degree Quality Assessment Board (DQAB) will be implementing process changes for new degrees. Ministry wants a more transparent process when it comes to the labour market. The process of degree approval should move more quickly. Research universities will now have to check into the labour market. Change will make the process more fair and transparent.

6.3 Report from the Vice President, Academic & Provost

No report.

6.4 Report from the Board Representative

No report.

6.5 Report from the Secretary

No report.

6.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is Tuesday, November 3rd at 4pm. Please remind your FECs of this date.

6.7 Report from the Educational Excellence Committee

No report.

6.8 Report from the Committee on Admissions & Language Competency Standards

No report.

6.9 Report from the Committee on Educational Policies

No report.

6.10 Report from the Committee on International Education

No report.

7. OTHER BUSINESS

There was no other business.

8. NEXT MEETING

Monday, November 16th, 2015 at 9:00 am in Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED by John Fleming; SECONDED by Jeff Schutts, that the meeting be adjourned.

The meeting adjourned at approximately 10:40 am

Chair

Secretary