DOUGLASCOLLEGE

COLLEGE BOARD
OPEN SESSION MEETING AGENDA

Thursday, March 30, 2023
5:30 pm, S4920 New Westminster Campus

TIME	ATTACHED	TOPIC	PRESENTER	PURPOSE
5:30		**1. CALL TO ORDER, OPENING REMARKS**	A. Gamar	
		Traditional Territorial Acknowledgement Douglas College respectfully acknowledges that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q̓íc̓əy̓ (Katzie), *q'ʷa:n̓ƛ'ən̓* (Kwantlen), kʷikʷəƛ̓əm (Kwikwetlem), xʷməθkʷəy̓əm (Musqueam), and qiqéyt (Qayqayt) First Nations.	B. Narang	
5:35		**2. APPROVAL OF AGENDA/CONSENT AGENDA**	A. Gamar	
		Recommended Resolution 2023/0301: *THAT the Douglas College Board approve the agenda and the following items on the consent agenda*		
	✓	**2.1 Minutes of the January 26, 2023 Open Session Meeting**		A
		2.2 Information: Resolutions Approved by the Board during January 26, 2023 Closed Session Meeting		I
		C0102 *THAT the Douglas College Board endorse the following Technology Project Charters for inclusion in the College's 2023-2024 Consolidated Budget* *i. PC 23-04 Payables Automation* *ii. PC 23-18 Phone System Upgrade* *iii. 2023087 Citrix NetScaler EOL Replacements* *iv. PC 23-08 Access Layer Switch Refresh*		
		2.3 Correspondence, Reports and Invitations Extended to the Board Contact Devon Smith for Information or to register for an event		I
		a) N/A		

REFERENCE: PURPOSE FOR INCLUSION ON AGENDA **A**: APPROVAL **I:** INFORMATION **D:** DISCUSSION

TIME	ATTACHED		TOPIC	PRESENTER	PURPOSE
5:40		**3.**	**PRESIDENT AND CEO'S REPORT**	K. Denton	
	✓	**3.1**	**President's Report**		I
5:50		**4.**	**ACADEMIC DIVISION UPDATE**	T. Borgford	
	✓	**4.1**	**Transfer of the Sign Language Interpretation Program to Vancouver Community College** **Recommended Resolution 2023/0302:** *THAT the Douglas College Board approve transfer of the Diploma Program in Sign Language Interpretation to Vancouver Community College and cancel the corresponding Douglas College credential, Sign Language Interpretation Diploma, once all students currently in attendance and registered in the program have completed their program requirements either at Douglas College or VCC.*	T. Borgford	A
	✓	**4.2**	**Advice from Education Council** (please see item 5.5 b) below)	G. Bowbrick	D
		5.	**CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS**		
6:05		**5.1**	**Board Executive and Governance Committee (BEGC)**	A. Gamar	
	✓	a)	Committee Report: March 2023		I
	✓	b)	Authorization to Exceed Budgeted Expenses **Recommended Resolution 2023/0303:** *THAT the Douglas College Board approve that the President and CEO is authorized for additional expenditures up to a total of $500,000 for initiatives that are aligned with the Strategic Plan and do not create a deficit*	A. Gamar	A
	✓	c)	Draft Board Meeting Schedule for 2023-2024	D.Smith	I
6:15		**5.2**	**Audit, Finance and Investment Committee (AFIC)**	B. Haugen	
	✓	a)	Committee Report: March 2023		I
	✓	b)	FTE (Full Time Equivalent) Reporting i. Annual Summary FTE Comparison 2022/23 – 2021/22 ii FTE Enrolment Reports – Winter 2023 Credit and Fall 2022 Non-Credit		I

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	✓	c)	Proposed College Board By-Law B.GO07.05 *Tuition and Fees for Instruction* **Recommended Resolution 2023/0304:** *THAT the Douglas College Board approve the proposed revisions to Douglas College Board By-Law B.GO07.05, Tuition and Fees for instruction, as presented March 30, 2023*		A
	✓	d)	2023/2024 College Budget Consultations, Management's Response to Solicited Feedback	K. Denton	I
	✓	e)	2023/2024 Douglas College Consolidated Budget **Recommended Resolution 2023/0305:** *THAT the Douglas College Board approve the 2023/24 Consolidated Budget as presented March 30, 2023, subject to receipt of written confirmation of Ministry funding ("the budget letter") as projected within management's proposed budget*	K. Takeuchi	A
	✓	f)	Enterprise Risk Management Policy A68 – Proposed Revisions **Recommended Resolution 2023/0306:** *THAT the Douglas College Board approve the revised Douglas College Enterprise Risk Management Policy A68 as presented March 30, 2023*	K. Takeuchi	A
	✓	g)	Investment Policy A62 – Revisions **Recommended Resolution 2023/0307:** *THAT the Douglas College Board approve the revised Investment Policy as presented in the attachment*	K. Takeuchi	A
6:35		**5.3**	**Human Resources Committee (HRC)**	E. Stewart	
	✓	a)	Committee Report: March 2023		I
6:45		**5.4**	**Campus Planning Committee (CPC)**	S. Todd	
	✓	a)	Committee Report: March 2023		I

TIME	ATTACHED		TOPIC	PRESENTER	PURPOSE
6:55		**5.5**	**Education Council**	G. Bowbrick	
	✓	a)	Education Council Chair's Reports: February and March 2023 Meetings **Recommended Resolution 2023/0308:** *THAT the Douglas College Board withdraw the credential Certificate in Basic Occupational Education – Electronics and General Assembly and establish the credential Certificate in Local Industry Skills Training – Electronics and General Assembly effective September 2023* **Recommended Resolution 2023/0309:** *THAT the Douglas College Board withdraw the credential Certificate in Basic Occupational Education – Food Services and establish the credential Certificate in Local Industry Skills Training – Food Services effective September 2023* **Recommended Resolution 2023/03010:** *THAT the Douglas College Board withdraw the credential Certificate in Basic Occupational Education – Retail and Business Services and establish the credential Certificate in Local Industry Skills Training – Retail and Business Services effective September 2023*	G. Bowbrick	A
		b)	Appendix to March 2023 Education Council Report, Item B.1: Sign Language Interpretation Program	G. Bowbrick	I
		c)	Board Liaison's Report	B. Cove	I
7:05		**5.6**	**Douglas College Foundation**		
		a)	Board Liaison's Report	M. Dlir	I
7:10		**5.7**	**Honorary Fellow Committee**		
		a)	Board Liaison's Report	E. Rozman	I
7:15		**5.8**	**Board Development Reporting**		I
7:20		**6.**	**NEXT MEETING AND ADJOURNMENT**	A. Gamar	
		6.1	**Upcoming Board Meeting** Regular Board Meeting Thursday, May 25, 2023 5:00 p.m. Open Session Meeting; Location S4920		I
		6.2	**Adjournment**		