

*Open Meeting File 2021-09-23 for approval November 25, 2021*

**IN ATTENDANCE****Board Members**

Graeme Bowbrick, Education Council Chair (ex-officio)  
Chitwan Singh Bhullar  
Kathy Denton, President (ex-officio)  
Adel Gamar, BEGC Chair; Board Chair  
Brian Haugen, Board Vice Chair  
Rebecca Jules  
Arveen Kaur  
Kristi Miller, Board Vice Chair  
Bobby Pawar, CPC Chair  
Erin Rozman  
Dave Seaweed  
Eileen Stewart, HRC Chair  
Susan Todd, AFIC Chair

**Administration**

Thor Borgford, VP Academic and Provost  
Sherry Chin-Shue, VP Human Resources  
Sarah Dench, VP Student Affairs  
Keith Ellis, AVP Institutional Effectiveness  
Vivian Lee, Director, Finance  
Michael Lam, AVP Technology and CIO  
Leonel Roldan-Flores, AVP International Education  
Devon Smith, College Secretary (Recorder)  
Kayoko Takeuchi, VP Administrative Services and CFO  
Dave Taylor, VP Public Affairs

**Observers**

Jasmine Nicholfigueiredo, Douglas College Faculty Association  
Andrew Dalton, Douglas Student's Union  
Doyin Agbaje, Douglas Student's Union

**Guests**

Jo-Anne Bilquist

**REGRETS**

**Board Members:** Bobby Pawar

**Management:**

**Observers:** BCGEU

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**1. CALL TO ORDER AND CHAIR'S REMARKS**

There being a quorum present, Chair Adel Gamar called the meeting to order at 5:00 pm.

Michael Lam acknowledged that we are meeting and working on the unceded and traditional territories of the Qayqayt and Kwikwetlem First Nations and all Coast Salish peoples.

**2. APPROVAL OF AGENDA/CONSENT AGENDA**

It was moved, seconded and unanimously resolved:

**2021/0901** *THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda:*

- 2.1 Minutes of the June 24, 2021 Open Session Board Meeting
- 2.2 Resolutions Approved by the Board at the June 24, 2021 Closed Session
- 2.3 Correspondence, Reports and Invitations Extended to the Board

**3. WELCOME/INTRODUCTION OF NEW BOARD MEMBERS/ATTENDEES**

Adel Gamar welcomed new members and attendees, there was a roundtable so all present could introduce themselves.

#### **4. PRESIDENT and CEO'S REPORT**

##### **4.1 President's Report**

Kathy Denton referred to her written report in the agenda package. She advised that the transition back to campus has gone well. Kathy noted that an invitation to "Salmon Woman Welcomes Salmon Home" had been distributed, and encouraged Board members to attend.

#### **5. CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS**

##### **5.1 Board Executive and Governance Committee (BEGC)**

###### **a) Committee Report**

Adel referred to the Committee report included in the package, inviting questions from Board members – none were raised.

###### **b) Board Development 2021-2022 Conferences**

Adel referred to the cover included in the package and welcomed additions from the Board. No questions or comments were made.

###### **c) Consent Resolution 2021/0801**

Adel noted that the consent resolution for the appointment of Committee Chairs and Committee members was passed in August.

##### **5.2 Audit and Finance Committee (AFC)**

###### **a) Committee Report**

Susan Todd referred to the report included in the package.

###### **b) Statement of Financial Information (SOFI): Annual Review**

Susan referred to the material included in the package, and put forward the below resolution.

It was moved, seconded and unanimously resolved:

**2021/0902** *THAT the Douglas College Board approve the Statement of Financial Information for the year ended March 31, 2021.*

###### **c) Quarterly Update to Annual Forecast: Q2 2021/2022**

Susan made reference to the material posted in the package and welcomed questions, there were none.

##### **5.3 Human Resources Committee (HRC)**

###### **a) Committee Report**

Eileen welcomed questions to her report. There were none.

##### **5.4 Campus Planning Committee (CPC)**

###### **a) Committee Report**

In the Committee Chair's absence, Adel spoke to the report included in the package and invited questions. There were none.

## **5.5 Education Council**

### **a) Education Council Chair's Reports:**

Graeme referred to the report included in the package. He advised that the first meeting of the academic year had just taken place, and advised that there were three motions being put forward. Adel inquired how many credentials are typically put forward to the board. Thor advised that typically about half a dozen a year.

It was moved, seconded and unanimously resolved:

#### **Recommended Resolution 2021/0903:**

*THAT the Douglas College Board establish the credential Post-Baccalaureate Diploma in Digital Marketing effective May 2022*

It was moved, seconded and unanimously resolved:

#### **Recommended Resolution 2021/0904:**

*THAT the Douglas College Board establish the credential Post-Baccalaureate Diploma in Advanced Supply Chain Management, effective May 2022*

It was moved, seconded and unanimously resolved:

#### **Recommended Resolution 2021/0905:**

*THAT the Douglas College Board establish the credential Associate of Arts – Asian Studies effective May 2022*

### **b) Board Liaison's report**

Arveen Kaur advised that she was unable to attend the meeting, and had nothing further to report.

## **5.7 Douglas College Foundation**

### **a) Board Liaison's Report**

Chitwan Bhullar provided a verbal report on the Foundation's meeting. He welcomed questions. There were none.

## **5.8 Honorary Fellow Committee**

### **a) Board Liaison's Report**

Erin Rozman advised that the first meeting is taking place next week. Dave Taylor provided some background information about the Honorary Fellow award.

## **5.9 Board Development Reporting**

Adel noted that this item is an opportunity for members of the Board to share development opportunities. Eileen advised that she had taken a course titled Indigenous Canada through the University of Alberta, and highly recommended it. Rebecca had recently participated in the provincial Indigenous Board Members forum and advised it was a great session and that they would likely be holding another session in Fall or Spring. Dave Seaweed advised that he had taken a violent risk threat assessment from the Indigenous perspective. Adel informed the group that ICD is offering an upcoming course on Oversight of Strategy, and two members of the Board will be attending—Susan Todd and Kristi Miller.

## **6. NEXT MEETING AND ADJOURNMENT**

Adel Gamar welcomed any questions before the end of the Open session – there were none.

There being no further business, Adel confirmed the next regular board meeting on November 25, 2021. The meeting was adjourned at 5:33 pm.