

Frequently Asked Questions (FAQ)

Educational Institution	Douglas College
Type of Institution	Public post-secondary Douglas is not required to be accredited in Private Career Training Institutions Agency (PCTIA)
Location	David Lam Campus 1250 Pinetree Way Coquitlam, BC V3B 7X3
Program Name	Education Assistance & Inclusion Certificate Classroom & Community Support Diploma
Official Credential	Certificate or Diploma
Type of Program	Full-time or Part-time (EAI option only)
Length of Program	1 year for certificate (3 semesters) up to 5 semesters if PT 2 years for diploma (4 semesters)
Scheduled Breaks During Program	Summer semesters is not required for CCS full-time students. However, we recommend CCS students to complete their English and/or elective requirements during the summer semester to cut down their course load during the Fall and Winter semesters. Summer semester is required for EAI students wishing to graduate within 3 semesters. One week reading break occurs in the Winter semester
Program Start Date	September
Program End Date	Certificate: Aug Diploma: May
Tuition Fees	Please see website for current tuition fee chart: https://www.douglascollege.ca/current-students/enrolment-services/fees-and-related-information/tuition-fee-charts
Program Admission Requirements	-English 12 with grade of "C" or equivalent -60 hours of volunteer/work experience with children/adults with a developmental disability - Package of supplementary documents: <ul style="list-style-type: none"> ▪ Letter of intent ▪ Resume ▪ 2 professional reference letters -Interview or attendance at selections meeting may be required Note: Applicants will be formally requested for a criminal record search and a TB test <u>at a later date</u>
Cost of Texted Books	Varies by semester Approximately \$200-300/semester

Other Costs	Students are expected to be equipped with school supplies. Students are required to have a First Aid & CPR certificate before graduation (approximately \$180)
Class Hours	Varies by semester: Douglas runs on a college schedule. Courses can be scheduled Monday to Saturday, during the day or evening.
Number of hours per week of class	Approximately 20/week (full time)
Number of Students Per Class	30
Instructor: Student ratio	1 to 30
Classroom Structure	Lecture method/Lab Some classes may be delivered on-line or hybrid
Practicum	2 – 5 week Practicum placements. Occurs in 2 nd and 3 rd semester. 1 practicum for EAI 2 practicums for CCS + service learning project
Practicum arrangements	To be determined by Douglas College. Students are expected to abide by Douglas College and Agency policies and procedures. A satisfactory criminal record search and negative TB test results are required.
Attendance Policy	There is a strict attendance policy and students are expected to attend 100% of all classes
Mark required to graduate program	Students must complete all required courses with a satisfactory grade in order to qualify for graduation
Other graduation requirements	Current Standard First Aid with CPR Certificate (minimum 8 hour course)
School assistance with placement upon graduation	Not available through the department. Douglas College offers career counselling services for students through the Career Centre: https://www.douglascollege.ca/student-services/student-resources/career-centre
Percentage of graduates who are employed in the field	Very high.
Name & phone numbers of graduates	Not available due to confidentiality policies
Career Prospects	Special Education Assistant in schools, day program worker, supported employment worker, Behaviour Interventionist, residential care worker, etc.