



MINUTES OF MEETING OF EDUCATION COUNCIL

April 22, 2024

9:00 am – 11:00 am (VIA ZOOM)

Members Present:	Regrets:
Borgford, Thor	Bowbrick, Graeme
Cavanagh, Bette (Recorder)	Ferenc, Ava
Cawley, Pam	Valdés, Josefa
Curiel, Cathy	Yun, Myungsan
Dench, Sarah	
Denton, Kathy (<i>Ex Officio</i>)	Guests:
Hall, Nathan (Vice Chair)	Bourget, Jason
Keighron, David	Cano, Cristian
Lennox, Caedyn	Cox, Shannon
Lupton, Rowan	Crisp, Joan
Lira Herrera, Debanhi	Dane, Laura
Mennill, Sally (Chair)	Gretchev, Andrea
Mills, Cathy	Helewka, Anna
Nicholson, Maureen	Hunt, Michelle
Rajendran, Srinithin	Patterson, Lorne
Rana, Ruhina	Zhao, Jennifer
Squair, Nancy	
Younan, Bacel (<i>Ex Officio</i>)	Observers:
	Smith, Devon

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that the campuses of Douglas College are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q'ícəy̓ (Katzie), q'wɑ:ńł'əń (Kwantlen), k'w'ik'w'əłəm (Kw'ikwetlem), x'w'məθk'w'əy̓əm (Musqueam), and qiqéyt (Qayqayt) First Nations.

2. ROLL CALL

G. Bowbrick, A. Ferenc, J. Valdés and M. Yun sent regrets to the meeting.



3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on April 12, 2024.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of March 18, 2024 were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 No items.

6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Educational Affiliation: Universidad Panamericana, Mexico City, Guadalajara

J. Zhao spoke to the item and highlighted some of the unique features of the institution.

The Universidad Panamericana (UP) is being recommended for student exchange, faculty-led programs such as field school, guest lecturing, global learning online/COIL projects, and joint research projects.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 13, 2024 meeting.

6.2 Program Revision: Continuing Education, Certificate in Emergency Mental Health

A. Helewka spoke to the item.

The revisions update course content and resources based on current trends in Emergency Mental Health Practice and pedagogy.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 13, 2024 meeting.

6.3 Program Revision: Continuing Education, Certificate in Veterinary Office and Animal Care

C. Cano spoke to the item.

This program revision removes course VOAC 0300 and replaces it with a new course VOAC 0301 (Practicum).

N. Hall noted that VOAC 0102 was incorrectly noted on the attachment provided and that the course should be reflected as VOAC 0201. The initiator will correct this course number prior to the May meeting.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 13, 2024 meeting.

6.4 Program Revision: Minor in Marketing

S. Cox spoke to the item.

This revision updates the Marketing Minor to include COBA 4885 Experiential Learning as an option. Learning outcomes have been added as well as improved language clarity for students.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 13, 2024 meeting.

6.5 Program Revision: Post-Baccalaureate Diploma in Digital Marketing

S. Cox spoke to the item.

The proposed revisions improve the pathway of courses to reduce student issues by grouping electives; adds a new course CSIS 1180 Introduction to Web Technologies and clarifies program information on COBA (Experiential Learning & Internship) as a substitute for the Marketing Practicum.

T. Borgford recommended that if you are considering expanding a program to include the Co-op option, please reach out to the Cooperative Education Office prior to inserting the option into the program guideline.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 13, 2024 meeting.

6.6 Program Revision: Certificate in Global Competency

J. Bourget spoke to the item.

The proposed revisions are minor in nature. Changes include additional courses and reformatting of the experience section to better reflect how experiences are approved. One substantive change reflects the number of MODL (Modern Languages) courses that students may utilize.

T. Borgford asked if there had been any consideration or discussion to eliminate the need to take one of the 3-credit Global Citizen Courses. He is aware of students who

have gone abroad and have taken many courses but were not able to complete the 3-credit course in time to be awarded the Certificate.

J. Bourget responded that this issue is on his radar and that he has discussed this with the Dean, however, the issue has not yet been discussed with the Program Advisory Committee.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 13, 2024 meeting.

6.7 Program Revision: Bachelor of Psychiatric Nursing, Degree Completion for Licensed Practical Nurses

M. Hunt/J. Crisp spoke to the item.

The Psychiatric Nursing Program is being restructured to include a new pathway for Licensed Practical Nurses (LPNs) to obtain their Bachelor of Science and Nursing Degree. This Ministry initiative aims to reduce barriers throughout British Columbia for LPNs to upgrade their education while working. All courses will be online. It was noted that one new course PNUR 3402 Psychiatric Nursing Concepts is currently in the governance workflow.

The initiators were reminded that any changes to Degrees can require notification to the Ministry. T. Borgford determines whether or not a change is significant enough to require Ministry review and approval.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 13, 2024 meeting.

6.8 Academic Dates 2025-2026 (Notice of Motion) (B. Younan)

B. Younan spoke to the item.

B. Younan spoke to the proposed new academic dates, September 2025 to August 2026. B. Younan asked that Council members review and provide feedback on the proposed 2025-2026 Academic Dates.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 13, 2024 meeting. Please provide your feedback directly to **Bacel Younan**, Registrar.

7. FINAL DECISION (Motion to Approve) – Items for Council Approval

7.1 Curriculum Committee

a) Curriculum Committee Recommendations

M. Nicholson spoke to the Curriculum Committee's submission and review and assessment of 47 curriculum guidelines. There are 46 revised CGs and one (1) new CG.

M. Nicholson advised that the purpose for revising the Means of Assessment section of the CGs was to clarify what 'participation' meant. She added that the guidelines (SOCI and ANTH) were submitted in such a way that the Curriculum Committee was able to process the changes at the same time.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by D. Keighron; SECONDED by D. Herrera Lira, THAT Education Council approve the submitted revised curriculum guidelines for ANTH 1100, ANTH 1101, ANTH 1111, ANTH 1112, ANTH 1120, ANTH 1130, ANTH 1160, ANTH 1170, ANTH 1800, ANTH 2020, ANTH 2192, ANTH 2193, ANTH 2200, ANTH 2210, ANTH 2212, ANTH 2220, ANTH 2230, ANTH 2240, ANTH 2250; SOCI 1125, SOCI 1145, SOCI 1155, SOCI 2220, SOCI 2225, SOCI 2230, SOCI 2235, SOCI 2240, SOCI 2245, SOCI 2250, SOCI 2255, SOCI 2260, SOCI 2265, SOCI 2270, SOCI 2280, SOCI 2290, SOCI 2298, SOCI 3330, SOCI 3345, SOCI 3375, SOCI 3385; ENGU 0355; BIOL 1100, BIOL 2421; VTEC 1103, VTEC 1203, VTEC 2107; and one new curriculum guideline PEFA 1124.

The Motion was CARRIED.

8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 Program Revision: Bachelor of Science in Nursing

A. Gretchev spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by R. Rana, SECONDED by N. Hall, THAT Education Council approve the Program Revision Bachelor of Science in Nursing, effective January 2025.

The Motion was CARRIED.

8.2 Program Revision: Bachelor of Arts in Applied Psychology

L. Dane spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by D. Keighron, SECONDED by N. Hall, THAT Education Council approve the Program Revision: Bachelor of Arts in Applied Psychology effective January 2025.

The Motion was CARRIED.

8.3 Program Revision: Bachelor of Arts in Applied Psychology (Honours)

L. Dane spoke to the item. No questions or comments arose.

L. Dane extended thanks to everyone who assisted with this program revision.

There being no further discussion,

MOVED by R. Rana, SECONDED by N. Hall, THAT Education Council approve the Program Revision Bachelor of Arts in Applied Psychology (Honours) effective January 2025.

The Motion was CARRIED.

9. INFORMATION ITEMS**9.1 Programs Committee Report March 2024**

The Chair referred to the March 2024 report in the agenda package. No questions or comments arose.

10. REPORTS**10.1 Report from the Chair**

The Chair advised that Janette Tilley, Associate Dean, Language Literature and Performing Arts has been appointed as the fourth Administrator on Council. She extended thanks to Enrolment Services for their assistance with the elections and congratulated the incoming elected members.

10.2 Report from the President

The President advised that the College Board approved the 2025-2026 Budget at the end of March 2024. She continued that the Budget went through without any changes despite the Provincial governments change in policy and that she is confident the College can work within the parameters to meet our targets.



The President added that there are many events happening at the College this time of year including the College-wide Professional Development event and the upcoming Student Leadership Awards. She encouraged all to participate and is looking forward to seeing everyone.

10.3 Report from the Vice President, Academic & Provost

T. Borgford spoke about the College’s Continuing Education programs. He noted that it has become a burdensome task to recreate the curriculum as many of the curriculum guidelines (CGs) were never properly archived in the years gone by. He conveyed that the College is moving ahead on some proposals to integrate our CE CGs into Curriculum Navigator. Simultaneously, Enrolment Services is working with Destiny 1 to ensure that our CE programs are archived properly going forward.

10.4 Board Liaison

No report.

10.5 Report from the Secretary

B. Cavanagh advised that the Election for Chair and Vice Chair will be administered electronically. An email with instructions will be circulated to voting members along with a template created for the nominator and the candidate to complete.

11. NEXT MEETING

Monday, May 13, 2023 at 9:00 a.m. (Via Zoom)

12. ADJOURNMENT

The meeting adjourned at approximately 9:50 a.m.

Chair

Secretary