

Open Meeting File 2011-02-17, approved March 17, 2011

IN ATTENDANCE**Board Members**

Bruce Clarke
Daniel Fontaine
Mary Hemmingsen*, Vice Chair
Peter Kendrick, Vice Chair
Scott McAlpine, President (ex-officio)
Mike Russell
Sydney Tomchenko
Jim Utley
Don Valeri
Paul Wates, Chair
Shelley Williams

Administration

Kathy Denton, Vice President, Academic
Shelagh Donnelly, Executive Assistant to the College Board; recording
Blaine Jensen, Vice President, Educational Services
Maureen McGee, Administrative Assistant; administrative support
Karen Maynes, Vice President, Finance and Administration
Guangwei Ouyang, Associate Vice President, International Education
Hazel Postma, Associate Vice President, External Relations
Vicki Shillington for the Associate Vice President, Employee Relations
Dave Taylor, Director, Marketing and Communications Office (MCO)
Chris Worsley, Director, Finance

Observers

Jerin Mece, DSU
Sandra Hochstein, DCFA

GUESTS

Gerry Della Mattia, author, *Douglas College – The First 40 Years*
Terry Leonard**, Director, Facilities Services

REGRETS**Board Member(s)**

Aiko Lim
Elizabeth McCausland,
Education Council Chair (ex-officio)
Raj Dehal Nibber

Administration

n/a

Observer(s)

Mark Ferley, BCGEU

* late arrival ** departed subsequent to consideration of associated agenda item

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a quorum, Chair Paul Wates called the meeting to order at 5:14 p.m. Noting regrets from those unable to attend, the Chair welcomed guests Gerry Della Mattia and Terry Leonard.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved by Mike Russell, seconded by Bruce Clarke and unanimously resolved:

05/2011 *THAT the College Board approve the agenda and approve/acknowledge the following items on the consent agenda*

- 2.1 Minutes of the January 20, 2011 Open Session Board Meeting – approved
- 2.2 Report: Douglas College Faculty Association (DCFA) – acknowledged
- 2.3 Report: Chair, Education Council – acknowledged
- 2.4 Report: College President
- 2.5 Correspondence, Media and Events – acknowledged

3. PRESENTATION: DOUGLAS COLLEGE – THE FIRST 40 YEARS

The Board Chair read from a letter sent by retired College President Mr. Bill Day, offering commendation and appreciation for the recent publication of the book by author and former colleague Mr. Della Mattia.

3. PRESENTATION: DOUGLAS COLLEGE – THE FIRST 40 YEARS, cont'd

Mr. Della Mattia, who serves on the Douglas College Foundation Board, acknowledged with appreciation the praise offered by Mr. Day and others, and reflected on the contributions of former and current colleagues, including editor Ian Cockfield. Board members and Mr. Della Mattia engaged in discussion of the evolution of both the book, copies of which were presented to Board members, and the College. The Chair offered Mr. Della Mattia a token of appreciation for his presentation and ongoing support of the College.

4. PRESIDENT'S REPORTS

4.1 Douglas College 2010 – 2015 Strategic Plan: Update

The President outlined a change in practice, wherein the College has moved from holding annual budget forums for input from all employees, to holding a single forum on March 9, 2011 to engage employees in discussion of a Strategic Plan Update as well as the 2011-12 College budget. The President observed that employees were actively engaged with the College's Strategic Plan.

5. FOR REVIEW/APPROVAL

5.1 Financial/FTE Reporting to January 31, 2011

Audit and Finance Committee (AFC) Chair Peter Kendrick reported that the Committee had reviewed and was satisfied with the financial and Full Time Equivalent (FTE) reports.

The Vice President, Finance and Administration noted for the benefit of new Board members that the College provides both the AFC and the Board with such statements once each semester, in February, June and October of each year. The President observed that enrolments for Winter 2011 were up 5.7% over the previous year, led by increases in university transfer enrolments. Board members considered the increases in university transfer FTEs, reporting methodologies for non-credit programming, a budget surplus and revenues and expenditures.

5.2 Facilities: New Westminster Campus Concourse

The Vice President, Finance and Administration highlighted the extent of consultations undertaken over a significant period of time and outlined seating, work station, temperature modification and vestibule planning as undertaken through the leadership of Terry Leonard. In recent weeks, the current concept proposal was also considered by two groups for discussion and input: 30 student leaders accompanied by six staffers, and 60 excluded employees. The Vice President, Educational Services reported that the students had been intrigued and pleased at the prospect of gathering places, the installation of some colour, and the performing arts area. The student leaders had begun considering opportunities for acting, dancing and other presentations in the newly designed space.

The Audit and Finance Committee (AFC) Chair reported that the AFC had once again reviewed and endorsed the proposal, during its meeting of February 15, 2011. The Board Chair invited questions, noting that he had attended the meeting of the College's excluded employees and had the opportunity to hear employees' expressions of support for the proposal.

It was moved by Bruce Clarke, seconded by Sydney Tomchenko and unanimously resolved:

06/2011 *THAT the Douglas College Board approve up to \$1,500,000 for improvements to the concourse at the New Westminster Campus; funding to be taken from the One Time Only (OTO) funds available in the 2011/12 Operating Budget*

The Chair offered the Board's thanks to Terry Leonard for his consistency in due diligence, and looked forward to the completion of the project.

5. FOR REVIEW/APPROVAL, cont'd
5.3 Board Development and Education:
Delegation to 2011 Association of Canadian Community Colleges (ACCC) Conference

The Chair noted that the Board delegation to the 2011 ACCC conference would grow. While Bruce Clarke and Jim Utley had been confirmed the prior month as this Board's delegates, ACCC had subsequently accepted a session proposal initially developed by this College and invited Peter Kendrick and Karen Maynes to provide a presentation at the conference. They would co-present with their counterparts from Langara College.

The Chair reported that he and Shelagh Donnelly would attend the Association of Governing Boards' (AGB's) 2011 National Conference on Trusteeship in early April to assess the benefits of that development opportunity, and would report back to the Board at its April 2011 meeting.

6. OTHER REPORTS
6.1 Report: Board Executive and Governance Committee (BEGC)

Committee Chair Paul Wates reported on the Committee's February 8, 2011 meeting and on plans for upcoming presentations to the Board. Dr. Kathy Denton was confirmed to present on pathways in May 2011, while Bob McConkey and Val Lockyear of The Training Group (TTG) were confirmed to present at the June 2011 Board meeting. Board members looked forward to a Fall 2011 presentation by Nancy Constable, recently selected as the College's Director of Safety, Security and Risk Management.

6.2 Report: Audit and Finance Committee (AFC)

Committee Chair Peter Kendrick reported that the Committee had welcomed Shelley Williams as a member during its meeting of February 15, 2011 and that he would have a further report for the in camera meeting.

6.3 Report: Human Resources Committee (HRC)

Committee Chair Mike Russell advised that he would have a report for the in camera meeting.

6.4 Liaison Report: Douglas College Foundation

Douglas College Foundation Liaison Bruce Clarke reported that he had been able to attend only a portion of the Foundation's meeting of February 8, 2011, given his attendance at that date's three graduation ceremonies.

6.5 College Board: Succession Planning

The Board Chair reported that the Board had, in December 2010, provided all requisite documentation associated with the upcoming vacancy and three re-appointments anticipated in 2011, and looked forward to word back from the Board Resourcing and Development Office.

6.6 Board Chair's Report

The Chair reflected on the previous week's graduation ceremonies, which he and other Board members in attendance had once again found to be wonderful, family-focused events, and on Gerry Della Mattia's successful book launch at the New Westminster Campus. He encouraged Board members who could to attend the upcoming Athletics Awards Banquet, and to advise Shelagh Donnelly of plans to attend.

7. NEXT MEETING AND ADJOURNMENT

The President commended Gerry Della Mattia on an outstanding job in writing the book *Douglas College – The First 40 Years*.

There being no further business, the meeting adjourned at 5:48 p.m., with the next Open Session meeting confirmed for a 5:00 p.m. start in the New Westminster Campus boardroom on Thursday, March 17, 2011.

CHAIR

PRESIDENT