



**AGENDA
DOUGLAS COLLEGE BOARD
REGULAR MEETING OF JUNE 18, 2009**

**OPEN SESSION
6:00 P.M.
NEW WESTMINSTER CAMPUS BOARDROOM**

1. **CALL TO ORDER** A. Taylor

2. **APPROVAL OF AGENDA** A. Taylor

3. **APPROVAL OF MINUTES OF MAY 21, 2009** (*Attachment "A"*) A. Taylor

4. **BUSINESS ARISING FROM MINUTES** A. Taylor

5. **INFORMATION/COMMUNICATION**
 - 5.1.1 BC Government and Service Employees' Union (BCGEU) M. Ferley
 - 5.1.2 Douglas College Faculty Association (DCFA) (*Attachment "B"*) S. Briggs
 - 5.1.3 Douglas Students' Union (DSU) (*Attachment "C"*) A. Iachelli

6. **REPORTS**
 - 6.1 Board Chair A. Taylor
 - 6.1.1 Chair's Report (verbal)
 - 6.1.2 Province of BC: June 10, 2009 Appointment of
The Honourable Moira Stilwell as Minister of
Advanced Education and Labour Market Development (ALMD)
 - 6.1.3 Board Membership: Notice of Position Re-Posted June 8, 2009
 - 6.1.4 Summer 2009 Graduation Ceremonies
 - 6.1.5 Shanghai Administrative Institute (SAI) Delegation
 - 6.1.6 Fall 2009 Board Retreat: Date Proposal – Saturday, October 17

 - 6.2 Education Council S. Meshwork
A. Kitching
 - 6.2.1 Chair's Report (*Attachment "D"*)
 - 6.2.2 Board Liaison's Report

 - 6.3 President S. Witter
 - 6.3.1 President's Report (*Attachment "E" and verbal report*)
 - 6.3.2 Approval of Withdrawal of Credential: Diploma in Arts (*Attachment F"*)
 - 6.3.3 Approval of Credential: Diploma in Liberal Arts (*Attachment "G"*)
 - 6.3.4 Approval of Douglas College Accountability Plan and Report:
2009/10 – 2011/12 (*Attachment "H"*)

7. BOARD COMMITTEES

- 7.1 Audit and Finance Committee P. Wates
- 7.1.1 Planned Activities (verbal)
- 7.1.2 Recommendation on 2008/2009 Audited FTE Enrolment Report (Attachment "I")
a) Audited 2007/2009 FTE Enrolment Report
b) FTE Enrolment Report Highlight Memo
- 7.1.3 Recommendation on 2008/2009 Audited Financial Statements
a) Audited Financial Statements (Attachment "J")
b) Financial Statements Highlight Memo (Attachment "K")
c) KPMG Management Letter on Control Deficiencies (Attachment "L")
- 7.1.4 Enrolment Update:
2009 Summer Semester FTE Report (Attachment "M")
- 7.2 Human Resources Committee C. Gibson
- 7.2.1 Planned Activities (verbal)

8. **DELEGATES' REPORTS:
2009 ASSOCIATION OF CANADIAN COMMUNITY COLLEGES
(ACCC) CONFERENCE** G. Bowbrick,
M. Hemmingsen,
P. Kendrick,
P. Wates

9. **COLLEGE POLICY A02.12.01, HONORARY DEGREE** (Attachment "N"; for information) S. Witter

10. **COLLEGE POLICY A16.01.04,
RECORDS MANAGEMENT AND RETENTION POLICY** (Attachment "O"; for information) S. Witter

11. **FINAL REPORT: REVIEW OF SECURITY, ACCESS AND STORAGE OF
CONFIDENTIAL MATERIALS** (Attachment "P"; for information) B. Jensen

12. **ANNOUNCEMENTS AND GENERAL INFORMATION** A. Taylor

- 12.1 Douglas College Community Music School: *Prog Fest*
Featuring the music of Genesis, Yes, King Crimson and ELP
Saturday, June 13, 2009 – 8:00 p.m., Laura C. Muir Performing Arts Theatre
- 12.2 Aboriginal Gallery Opening:
Thursday, June 18, 2009 – 4:00 p.m., New Westminster Campus
- 12.3 Naming Ceremony, Aboriginal Child and Youth Care Program – Aboriginal Stream:
Monday, June 22, 2009 – 5:00 p.m. in Room 1812, New Westminster Campus
- 12.4 Aboriginal Awareness Day Celebrations:
Monday, June 22, 2009 – 2:00 to 4:00 p.m., David Lam Campus
- 12.5 DLC Occupational Health and Safety Committee's Minutes of April 2009 (Attachment "Q")
- 12.6 *inside douglas* Online Document and Blog: www.insidedouglas.com
- 12.7 Newspaper Clippings / Media Coverage (Attachment "R")

- 13. **ISSUES ARISING FROM BOARD MEETING** A. Taylor

- 14. **BOARD MEMBERS' REPORTS** (verbal)

- 15. **RECOGNITION OF SERVICE TO DOUGLAS COLLEGE BOARD:
CATHIE GIBSON** A. Taylor

- 16. **DATE AND LOCATION OF NEXT MEETING:** A. Taylor
Thursday, August 20, 2009 – 6:00 p.m., New Westminster Campus

- 17. **ADJOURNMENT** A. Taylor