

Open Meeting File 2022-05-26 for approval June 23, 2022

IN ATTENDANCE**Board Members**

Doyin Agbaje
Graeme Bowbrick, Education Council Chair (ex-officio)
Kathy Denton, President (ex-officio)
Adel Gamar, BEGC Chair; Board Chair
Brian Haugen, Board Vice-Chair (5:08)
Natasha Knox
Erin Rozman
Dave Seaweed
Eileen Stewart, HRC Chair
Susan Todd, AFIC Chair

Administration

Thor Borgford, VP Academic and Provost
Sherry Chin-Shue
Sarah Dench, VP Student Affairs
Keith Ellis, AVP Institutional Effectiveness
Vivian Lee, Director, Finance
Michael Lam, AVP Technology and CIO
Leonel Roldan-Flores, AVP International Education
Devon Smith, College Secretary (Recorder)
Kayoko Takeuchi, VP Administrative Services and CFO
Dave Taylor, VP Public Affairs

Guests

N/A

Observers

Jasmine Nicholfigueiredo, Douglas College
Faculty Association
Bailey Cove, Douglas College Student Union

REGRETS

Board Members: Arveen Kaur, Kristi Miller, Bobby Pawar

Management: N/A

Observers: Ryan Cousineau, Andrew Dalton

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a quorum present, Chair Adel Gamar called the meeting to order at 5:00 pm.

Dave Seaweed acknowledged that we are meeting and working on the unceded and traditional territories of the Qayqayt and Kwikwetlem First Nations and all Coast Salish peoples.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved, seconded and unanimously resolved:

2022/0501 *THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda:*

- 2.1 Minutes of the March 24, 2022 Open Session Board Meeting
- 2.2 Consent Resolution Approved by the Board April 21, 2022
- 2.3 Correspondence, Reports and Invitations Extended to the Board

3. PRESIDENT and CEO'S REPORT**3.1 President's Report**

Kathy Denton referred to her written report included in the package materials. She advised that this would likely be the final COVID update included in her report.

Kathy advised that the Ministry of Advanced Education and Skills Training grant funding has just started, with interviews taking place. She also noted that consultation is taking place for Future Ready Skills Jobs of Tomorrow.

4. CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS**4.1 Board Executive and Governance Committee (BEGC)****a) Committee Report**

Adel referred to the Committee report included in the package. He added that the Committee had reviewed their Terms of Reference, with updates coming to the next Board meeting. Adel provided a small update of topics for the upcoming Board retreat, including: Diversity, Equity and Inclusion; and Strategic Climate Governance.

b) Succession Planning: Elections to College Board and Education Council

Adel advised that Erin Rozman was the successful Faculty Board representative, and will be serving a term from September 1, 2022 to August 31, 2025.

Adel further advised that Bailey Cove had been elected to the Board as the Student representative, serving a term from September 1, 2022 to August 31, 2023.

c) Disclosure Report: 2021-2022 College Board Remuneration & Meeting Attendance

Adel referenced the material posted in the package, and noted that the material would be shared with the Ministry.

d) Board Meeting Schedule for 2022-2023 Final

Adel advised that the upcoming meeting schedule was now finalized.

4.2 Audit and Finance Committee (AFIC)**a) Committee Report**

Susan Todd spoke to the published report, noting that the Committee had also reviewed their Terms of Reference. She invited questions and none were raised.

b) Government: 2022-2023 Interim Budget Letter

Susan Todd noted that the funding was as expected. She invited questions and none were raised.

c) Investment Strategy Fund Review: Semi-Annual Report

Susan Todd advised that this item comes to the Board twice a year. Susan advised that investments have dipped slightly, but that the College has fared well compared to other portfolios due to the nature of our investments.

Eileen noted that she liked the dashboard that was included with the material.

4.3 Human Resources Committee (HRC)**a) Committee Report**

Eileen Stewart referred to the report included in the package, and invited questions. There were none.

4.4 Campus Planning Committee (CPC)**a) Committee Report**

In Bobby Pawar's absence, Adel referred to the report published in the materials. Adel asked for clarification regarding the Class A and where it fell in the process for the new build. Kayoko Takeuchi provided clarification advising that Class A is one step before tender and getting firm quotes.

4.5 Education Council**a) Education Council Chair's Reports:**

Graeme Bowbrick referred to the report included in the package. He advised that in the May meeting, elections were completed, and noted that he will remain as Chair.

b) Board Liaison's report

Arveen Kaur was not present.

4.6 Douglas College Foundation**a) Board Liaison's Report**

Doyin Agbaje noted that succession planning was taking place. Dave Taylor elaborated that the Board Chair will be stepping down. As a result, there is a need for a new Chair and Vice Chair, to be confirmed at the upcoming AGM.

b) Douglas College Board Funds: Annual Report

Dave Taylor referred to the report published in the package, outlining the breakdown of various funds and how the interest earned is disbursed.

4.7 Honorary Fellow Committee**a) Board Liaison's Report and Call for Nominations**

Erin Rozman confirmed there will be an Honorary Fellow for the upcoming June graduation and advised that the Committee will be reconvening for future candidates. She encouraged Board Members to put names forward to the Committee.

4.8 Board Development Reporting

Adel advised that this is a standing item, and invited Board members to share development opportunities that they have participated in.

Reports included the annual ICD conference and AGB conference, an ICD course on Diversity, Equity and Inclusion, and Liberating Structures for Board meetings. Members inquired whether some resources could be shared in the Board's Resource Center. It was decided that material could be provided to the College Secretary for uploading.

5. NEXT MEETING AND ADJOURNMENT

There being no further business, Adel confirmed the next regular board meeting on June 23, 2022. The meeting was adjourned at 5:39 pm.