

Open Meeting File 2023-05-25 for approval June 22, 2023

IN ATTENDANCE**Board Members**

Graeme Bowbrick, Education Council Chair (ex-officio)
Bailey Cove
Kathy Denton, President (ex-officio)
Bereket Kebede
Natasha Knox, Vice Chair
Baljinder Narang
Mohammad Rafiei
Erin Rozman
Jin Taek Shim
Eileen Stewart, HRC Chair
Susan Todd, CPC Chair

Administration

Thor Borgford, VP Academic and Provost
Sherry Chin-Shue, VP Human Resources
Sarah Dench, VP Student Affairs
Chris Gardner, AVP Facilities and Sustainability
Vivian Lee, Director, Finance
Michael Lam, AVP Technology and CIO
Devon Smith, College Secretary (Recorder)
Kayoko Takeuchi, VP Administrative Services and CFO
Dave Taylor, VP Public Affairs

Observers

Ralph Ferens, Douglas College Faculty Association

Guests: N/A

REGRETS

Board Members: Mehre Dliir; Adel Gamar, BEGC Chair; Board Chair; Brian Haugen, AFIC Chair

Management: Keith Ellis, AVP Institutional Effectiveness; Leonel Roldan-Flores, AVP International Education

Observers: Ryan Cousineau, BCGEU; Andrew Dalton, Douglas Student's Union

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a quorum present, Vice Chair Natasha Knox called the meeting to order at 5:00 p.m. Bereket Kebede acknowledged that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the $\acute{q}i\acute{c}\acute{a}y$ (Katzie), $q'wa:\acute{n}\acute{l}'\acute{a}h$ (Kwantlen), $k^{w}ikw\acute{a}\acute{l}\acute{e}m$ (Kwikwetlem), $x^{w}m\acute{a}\theta k^{w}\acute{a}y\acute{e}m$ (Musqueam), and $q\acute{i}q\acute{e}y\acute{t}$ (Qayqayt) First Nations.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved, seconded and unanimously resolved:

2023/0501 *THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda:*

- 2.1 Minutes of the March 30, 2023 Open Session Board Meeting
- 2.2 Resolutions Approved by the Board at the March 30, 2023 Closed Session
- 2.3 Correspondence, Reports and Invitations Extended to the Board

3. PRESIDENT and CEO'S REPORT**3.1 President's Report**

Kathy Denton referred to her written report included in the agenda package. Kathy noted recent events, including the Athletics Banquet, and Student Leadership Awards.

Additionally, Kathy highlighted an update regarding the Sign Language program, and that Vancouver Community College had completed their needed Board approvals for the transfer.

4. CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS**4.1 Board Executive and Governance Committee (BEGC)****a) Committee Report**

Natasha referred to the published report. She invited questions and none were raised.

b) Succession Planning: Elections to College Board

Natasha advised that two new students had been elected to join the Board in the new academic year: Danna Domasig and Ava Ferenc.

c) Disclosure Report: 2022-2023 College Board Remuneration & Meeting Attendance

Devon Smith noted that the remuneration report had been circulated to Board members for their feedback. She advised that it will be provided to PSEC and posted on the College's website.

d) Board Meeting Schedule for 2023-2024 Final

Devon referred to the published schedule, recommending a change to the September 2024 meeting date.

(Jin Taek Shim arrived 5:07 pm)

4.2 Audit and Finance Committee (AFIC)**a) Committee Report**

In Brian Haugen's absence, Eileen Stewart presented the AFIC report. Eileen advised that the internal audits were going well, and that a revision to the consolidated budget would be coming later in the meeting.

b) Government: 2023-2024 Interim Budget Letter

Eileen invited Kayoko Takeuchi for additional comments. Kayoko advised that she had nothing additional and invited questions, none were raised.

c) Investment Strategy Fund Review: Semi-Annual Report

Eileen referred to the report provided in the package, highlighting that we exceeded expected returns and noting that the College is in compliance with the Investment Policy.

d) New Douglas College Foundation: Implications for Governance and Financial Reporting

Dave Taylor presented a PowerPoint regarding the New Douglas College Foundation. Vivian Lee referred to one of the slides, highlighting its impact on the College's surplus.

Eileen noted that the College has always paid for the overhead of the Foundation and therefore there will be no impact financially with the Foundation coming in to the College. Eileen further noted that with this change, effective immediately, there is no longer a need for a Douglas College Foundation liaison.

e) Revised 2023/2024 Douglas College Consolidated Budget with Foundation

Vivian referred to the document in the published package, highlighting the changes as a result of the new Foundation reporting. Vivian invited questions, none were raised.

Kathy Denton expressed her appreciation to the VP Public Affairs as well as the Finance team.

It was moved, seconded and unanimously resolved:

2023/0502 *THAT the Douglas College Board approve the revised Douglas College 2023/24 Consolidated Budget as presented May 25, 2023*

4.3 Human Resources Committee (HRC)**a) Committee Report**

Eileen Stewart invited questions on her report, none were raised.

b) Ratification of the BCGEU Support Staff Collective Agreement

Sherry Chin-Shue announced the opportunity to ratify the BCGEU Collective Agreement, noting that membership had a strong majority vote of 91% to accept. She invited questions, none were raised.

It was moved, seconded and resolved with one abstention:

2023/0503 *THAT the Douglas College Board approve the 2022-2025 BCGEU Collective Agreement as presented*

4.4 Campus Planning Committee (CPC)**a) Committee Report**

Susan Todd referred to the published report, noting that it was a light meeting. She advised that projects were proceeding as planned, and that the Committee was encouraged at how the Steering Committee and Management are handling the 808 project. Susan invited questions, none were raised.

4.5 Education Council**a) Education Council Chair's Reports:**

Graeme Bowbrick spoke to his published report. He brought attention to changes to the Evaluation Policy, noting that these changes align Douglas' practices with other institutions. Additionally, Graeme advised that there will be a new Chair of Education Council commencing in September, 2023.

It was moved, seconded and unanimously resolved:

2023/0504: *THAT the Douglas College Board establish the credential Certificate in Applied Accounting effective January 2024*

2023/0505: *THAT the Douglas College Board withdraw the Credential Certificate in Fabrication Technologies effective immediately*

b) Board Liaison's Report

Bailey Cove was unable to attend the Education Council meeting, and had no update.

4.6 Douglas College Foundation**a) Board Liaison's Report**

In Mehre Dliir's absence, Dave Taylor advised that he had nothing to add. It was noted that with the changes to the Foundation, the Board Liaison for Foundation will no longer be needed.

4.7 Honorary Fellow Committee

a) Board Liaison's Report

Erin Rozman had nothing to report.

4.8 Board Development Reporting

Natasha invited Board members to share any development or governance opportunities they had recently attended. There were no updates.

5. NEXT MEETING AND ADJOURNMENT

There being no further business, Natasha confirmed the next regular board meeting on June 22, 2023. The meeting was adjourned at 5:29 p.m.