

**MINUTES OF THE REGULAR MEETING OF THE  
DOUGLAS COLLEGE BOARD  
Open Session**

**August 20, 2009  
New Westminster Campus Boardroom**

Open Meeting File No. 2009-08-20

Approved September 17, 2009

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**ATTENDANCE**

Board Members: G. Bowbrick, B. Clarke, M. Hemmingsen, M. Hwang, P. Kendrick, A. Kitching, S. McAlpine (ex-officio), A. MacGrotty, S. Meshwork (ex-officio), M. Steinbach, A. Taylor, P. Wates  
Regrets: M. Russell  
Observers: M. Ferley, P. Wilkins; regrets from S. Briggs, A. Iachelli  
Administration: B. Barber, J. Carrie, M. Exmann, B. Jensen, K. Maynes, G. Ouyang, H. Postma, C. Worsley  
Guest: W. Case  
Recording: S. Donnelly

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**1. CALL TO ORDER**

The Chair called the meeting to order at 6:11 p.m., and welcomed President Dr. Scott McAlpine, Acting Vice President, Education Jan Carrie and incoming Douglas College Faculty Association (DCFA) President Peter Wilkins.

**2. APPROVAL OF AGENDA**

It was moved by Ann Kitching, seconded by Paul Wates and unanimously resolved:

**28/2009** *THAT the agenda be approved as distributed.*

**3. PRESENTATION: CENTRE FOR SPORTS, RECREATION AND WELLNESS (CSRW)**

CSRW (<http://www.douglas.bc.ca/csrw.html>) Director Dean Howie outlined the CSRW's transition to the *Centre for Campus Life*, which will be student-centered, student-driven and College-supported. The Centre will provide leadership training, mentorship, personal growth and co-curricular recognition that will create memories. Our athletes will be students who play sports; their holistic growth will be supported by community involvement and citizenship, including participation in coaching evaluations and selections and other leadership opportunities. Academic accountability, leadership and decision-making abilities will be supported by a recent review of staff job evaluations and coaching guidelines, undertaken in order to provide a constant approach.

The department will offer a club sport model that will include non-traditional sports alongside a varsity/intramurals hybrid; skill development will be emphasized. Additional sports and intramural offerings will be added based on student input, while third- and fourth-year Sport Science students will assist in training students and staff in fitness programs; such involvement will be imbedded in the Sport Science curriculum. Also new to Douglas College is the internet-based *Student Health 101*, which is accessible through *My Douglas*; see <http://issue.sh101digital.com/showmag.php?mid=wfwphg#/page2/>.

This rebranded department will focus in 2009/2010 on cultural change, risk taking, student engagement and constant feedback. Dean Howie asked for patience while the Centre embarks on this period of change, and outlined his "open door" policy for ongoing feedback from students, staff and faculty. Following questions and discussion, Board members thanked Dean Howie for his presentation; they applauded him for the work already accomplished during the ten months since he joined Douglas College.



**7. REPORTS, cont'd**

## 7.2 Education Council

## 7.2.1 Chair's Report

Susan Meshwork invited questions of her report, and updated the Board as to ongoing consideration of four important policy matters. Board members congratulated Ms. Meshwork on her recent re-election as Education Council Chair, and noted Elizabeth McCausland's election as Vice Chair.

## 7.2.2 Board Liaison's Report

Peter Kendrick reported that he had met recently with outgoing Board Liaison Ann Kitching for a briefing.

## 7.3 President's Report

## 7.3.1 President's Report

Scott McAlpine reported that he had met a number of people and learned a great deal in his first days at Douglas College. Andrew Taylor congratulated the President on having submitted a written report to the Board prior to technically being on campus.

## 7.3.2 Strategic Planning

Scott McAlpine reported that the College will be engaged in strategic planning as outlined in his report, and that criteria will be based first and foremost on an appreciative or asset-based approach. We will consider what is it that we do well and have the capacity to do, as opposed to a deficit-based approach that would focus on as what we haven't been doing, or need to do. The process will be as inclusive as possible. The President looked forward to reporting out on the process by early 2010; time will be taken to appropriately involve the College and the communities we serve. The Strategic Plan will be based on evidence rather than on wishes, hopes, dreams and aspirations.

The President advised that, while the strategic planning process is underway, he will bring forward a mini budget for Board consideration after review by the Senior Management Team (SMT). This budget will focus on allocation of currently unallocated funds, and will preserve the bulk of such funds to future years for strategic directions.

## 7.3.3 Recruitment: Vice President Education

The President reported that, with Marian Exmann's involvement, the College is moving forward immediately on recruitment for the role of Vice President, Education.

**8. BOARD COMMITTEES**

## 8.1 Audit and Finance Committee

Committee Chair Paul Wates noted that the committee had no cause to meet over summer; he anticipated that would change shortly. This committee will elect a new Chair, as October will see Paul Wates serving as an ex-officio member only.

## 8.2 Human Resources Committee

Andrew Taylor encouraged early election of a new Human Resources Committee Chair.

**9. COLLEGE POLICY A02.10.06, ACADEMIC FREEDOM**

At the President's invitation, Jan Carrie explained that this policy was developed both to enable the College to apply for funding from the Social Sciences and Humanities Research Council (SSHRC), and to support requirements associated with the BC Degree Quality Assessment Board (DQAB). Jan Carrie encouraged Susan Meshwork to provide background information; the College had been engaged in the process of such policy development for more than a year, with early uncertainty as to whether this should be an Education Council or administrative policy. In the end, there was no mandate for Education Council to be involved in the development of the policy, but that body did work closely with policy author Joy Page.

**10. ANNOUNCEMENTS AND GENERAL INFORMATION**

The Chair noted the College barbeques planned for September 1 and 3, 2009.

**11. ISSUES ARISING FROM BOARD MEETING**

There were no matters arising.

**12. BOARD MEMBERS' REPORTS**

Board members provided reports on recent and planned undertakings, and student Board members Alysia MacGrotty and Matthew Steinbach offered their perspectives and appreciation as they concluded their terms of service to this Board.

**13. RECOGNITION OF SERVICE TO DOUGLAS COLLEGE BOARD**

Andrew Taylor thanked outgoing Board members Alysia MacGrotty and Matthew Steinbach for their contributions to the College Board, and noted that they will be missed. He conveyed appreciation of their perspectives, which served as a reminder that we are all here, first and foremost, for the benefit of students.

Formal recognition of all the 2009 outgoing Board members – Cathie Gibson, Ann Kitching, Alysia MacGrotty, Matthew Steinbach, Andrew Taylor and Susan Witter – will take place later in 2009.

**14. DATE AND LOCATION OF NEXT MEETING:**

The next meeting will take place at 6:00 p.m. on Thursday, September 17, 2009, in the New Westminster Campus boardroom.

**15. ADJOURNMENT**

There being no further business, the meeting adjourned at 7:24 p.m.

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CHAIR

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PRESIDENT