

TIME	T O P I C	PRESENTER	PURPOSE	
5:00	1. CALL TO ORDER, WELCOME AND CHAIR'S REMARKS	S. Williams		
5:00	2. APPROVAL OF AGENDA/CONSENT AGENDA	S. Williams	A	
	Recommended Resolution 32/2015:			
	<i>"THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda"</i>			
2.1	Minutes of the September 24, 2015 Open Session Meeting	S. Donnelly	A	
2.2	Report: Douglas College Faculty Association (DCFA)	E. Rozman	I	
2.3	Report: Douglas Students' Union (DSU)	R. Waraich	I	
2.4	Reports: College President – October and November 2015	K. Denton	I	
2.5	Correspondence, Reports and Invitations Extended to the Board	S. Donnelly	I	
	a) Employee Retirement Reception and Dinner Friday, November 20, 2015; 5:30 – 9:00 p.m. Employee Retirement Reception and Dinner New Westminster Campus Café; second floor			
	b) Campus Holiday Celebrations December 8 and 10/15; 4:00 – 6:00 p.m. Tuesday, December 8– Coquitlam Campus; Tim Horton's Café Thursday, December 10 – New Westminster Campus Café			
	c) Employee Recognition Reception Friday, January 29, 2016; 3:30 – 6:30 p.m. New Westminster Campus Laura C. Muir Theatre and Foyer			
	d) Winter 2016 Graduation Ceremonies Wednesday, February 10 – times TBA Thursday, February 11 – times TBA New Westminster Campus – Laura C. Muir Performing Arts Theatre			
	e) Summer 2016 Graduation Ceremonies Tuesday, June 7 – times TBA Wednesday, June 8 – times TBA Thursday, June 9 – times TBA New Westminster Campus – Laura C. Muir Performing Arts Theatre			
5:05	3. PRESIDENT'S REPORT	K. Denton	I, D	
	3.1 Report on Operational and Strategic Matters			
REFERENCE: PURPOSE FOR				
	A	I/C	D	I
	APPROVAL	INFORMATION/CONSULTATION	DISCUSSION	INFORMATION

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Thursday, November 26, 2015; Page 2

T I M E	T O P I C	PRESENTER	PURPOSE		
	4. CHAIR, COMMITTEE AND LIAISON REPORTS, RECOMMENDATIONS				
5:10	4.1 Board Executive and Governance Committee (BEGC)	S. Williams	I, D/C		
	<ul style="list-style-type: none"> a) Chair's Report b) Information: <ul style="list-style-type: none"> Board Decisions Reached During September, October 2015 Closed Session Meetings/Board Strategy Retreat i. Board Approval of Use of Operating Surplus and Capital Reserves to Fund the Total \$9.3 Million Estimated Cost of Renovation and Renewal of the 0600/1600 Area of the New Westminster Campus ii. Board Approval of the Douglas College 2015-2020 Strategic Plan Inclusive of the Balanced Scorecard with Key Performance Indicators (KPIs) as presented October 17, 2015 iii. Board Approval, Ratification of Committee Appointments Effective October 17, 2015: <ul style="list-style-type: none"> a) Audit and Finance Committee (AFC): Jane Butterfield, Jason Carvalho, Jeevan Khunkhun b) Campus Planning Committee (CPC): Graeme Bowbrick, Jeevan Khunkhun, Gerry Shinkewski c) Human Resources Committee (HRC): Nicole Liddell, Tom Spraggs, Dave Teixeira d) Technology Strategy Committee (TSC): Jason Carvalho, Dave Seaweed, Dave Teixeira 		I		
5:15	4.2 Audit and Finance Committee (AFC)	J. Butterfield			
	<ul style="list-style-type: none"> a) Chair's Report b) Quarterly Three-Year Financial Forecast to Government : Q2, 2015/16 c) FTE (Full Time Equivalent) Reporting <ul style="list-style-type: none"> i. Fall 2015 Semester Credit FTEs ii. Summer 2015 Non-Credit FTEs 	T. Szirth T. Szirth	I, D I I		
5:20	d) Consolidated 2016/17 Douglas College Budget <ul style="list-style-type: none"> i. Draft 2016/17 Consolidated Budget Guidelines <ul style="list-style-type: none"> a) Advice from Education Council b) Recommendation from Management 	J. Nicholsfigueiredo T. Szirth	I/C A		
	<p style="color: green;">Recommended Resolution 33/2015:</p> <p style="color: blue;"><i>"THAT the Douglas College Board approve the 2016/17 Budget Guidelines as presented November 26, 2015"</i></p>				
REFERENCE: PURPOSE FOR INCLUSION ON AGENDA		A APPROVAL	I/C INFORMATION/CONSULTATION	D DISCUSSION	I INFORMATION ONLY

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T I M E	T O P I C	P R E S E N T E R	P U R P O S E
	ii. 2016/17 Consolidated Budget Timelines	T. Szirth	I
5:25	e) Audit and Finance Committee Terms of Reference: Annual Review Recommended Resolution 34/2015: <i>"THAT the Douglas College Board approve the revised Audit and Finance Committee (AFC) Terms of Reference as presented November 26, 2015"</i>	J. Butterfield	A
5:30	4.3 Campus Planning Committee (CPC)	J. Khunkhun	
	a) Chair's Report		
	b) New Westminster Campus: 0600/1600 Renovations	T. Szirth	I
	d) Campus Planning Committee Terms of Reference: Annual Review Recommended Resolution 35/2015: <i>"THAT the Douglas College Board approve the revised Campus Planning (CPC) Terms of Reference as presented November 26, 2015"</i>	J. Khunkhun	A
5:40	4.4 Human Resources Committee (HRC)	N. Liddell	
	a) Chair's Report		I, D
	b) College Board Policy BP1009, Expense Reimbursements for Board Members: Annual Review		I
	c) Human Resources Committee Terms of Reference: Annual Review Recommended Resolution 36/2015: <i>"THAT the Douglas College Board approve the revised Human Resources Committee (HRC) Terms of Reference as presented November 26, 2015"</i>	N. Liddell	A
5:45	4.5 Technology Strategy Committee (TSC)	D. Teixeira	I/C
	a) Chair's Report		
5:50	4.6 Education Council	J. Nicolsfigueiredo	
	a) Education Council Chair's September, October and November 2015 Meeting Reports	J. Nicolsfigueiredo	I/C

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TIME	T O P I C	PRESENTER	PURPOSE
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| | b) Credential Recommendation: Diploma in Performing Arts (Music Technology) | | A |
| | Recommended Motion 37/2014: | | |
| | <i>“THAT the Douglas College Board approve the establishment of the credential Diploma in Performing Arts (Music Technology), effective August 01, 2016”</i> | | |

6:00 4.7 Douglas College Foundation

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| | a) Board Liaison’s Report | M. Martin | I |
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6:05 5. NEXT MEETING AND ADJOURNMENT S. Williams I

5.1 Upcoming Board Meeting

Thursday, January 28, 2015

5:00 p.m. Open Session Meeting; New Westminster Campus Boardroom

5.2 Adjournment

REFERENCE: PURPOSE FOR INCLUSION ON AGENDA	A APPROVAL	I/C INFORMATION/CONSULTATION	D DISCUSSION	I INFORMATION ONLY
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