



Audio Recording Agreement

Accessibility Services is recommending audio recording as a note-taking accommodation for

(Student Name) _____ in (Course) _____

Please review and discuss the following conditions for audio recording with the Student:

- Use of audio recordings is exclusive to the student for the purpose of supplementing their personal lecture notes and reviewing course session content.
- Audio recordings will not be copied, shared, nor otherwise reproduced or distributed.
- The instructor will identify instances wherein audio recording constitutes a modification of the objectives or essential requirements. Said instances may be documented below.
- In cases where audio recording constitutes a modification of the objectives or essential requirements, please contact the Accessibility Specialist for assistance in identifying suitable alternative accommodations.
- Student will delete all their audio recordings by the end of the term.

Additional Conditions for Audio Recording

e.g. considerations for group work, class discussions, guest speakers, practicum settings, etc.

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Student's initials

Instructor's initials

Date