DOUGLAS COLLEGE EDUCATION COUNCIL
Meeting Schedule September 2023– June 2024

SUGGESTED FEC MEETING DATE [1]	EdCo Submission Deadline	EdCo Committee Dates[3]			Education Council Meeting Dates Time: 9:00 am – 11:00 am (Via Zoom)	College Board Meeting Dates
	COURSES: Course CGs (new or revised) at EdCo level in Curriculum Navigator (CN) by 9:00 am[2] **PROGRAMS:** By 3pm, program items in CN at EdCo level and Agenda Memo emailed to edcoprogram@douglascollege.ca **OTHER:** All other items should be emailed to edco@douglascollege.ca by 3pm[2]	**PROGRAM COMMITTEE MEETINGS:** The Program Committee will meet on the following dates. Initiators may be invited to attend.	**ADMISSIONS ADVISORY COMMITTEE MEETINGS:** The Admissions Advisory Committee will meet on the following dates. Initiators may be invited to attend.	**EDUCATION COUNCIL COMMITTEE SUBMISSION DATES:** EdCo Committee Chairs submit all items for EdCo Meeting.		
August 28	September 6	June 22	June 23	September 6	September 18 *(In Person)*	September 21
September 25	October 4	September 15	September 22	October 4	October 16	*No scheduled meeting*
November 6	November 8	October 13	October 20	November 8	November 20	November 23
December 4	December 6	November 17	November 24	December 6	**December 18**	*No scheduled meeting*
January 8 2024	January 10	December 15	December 22	January 10	**January 22**	January 25
January 29	January 31	January 19	January 26	January 31	**February 12**[4]	*No scheduled meeting*
March 4	March 6	February 9	February 16	March 6	**March 18**	March 21
April 8	April 10	March 15	March 22	April 10	**April 22**	*No scheduled meeting*
April 29	May 1	April 19	April 26	May 1	**May 13**	May 23
June 3	June 5	May 10	May 17	May 29[5]	**June 10**[6] *(In Person)*	June 20

DEADLINES

[1] These FEC meetings dates are recommended to meet the EdCo Agenda submission deadlines. To avoid delays, consult your Dean about VPAC dates and approvals prior to your FEC approvals.

[2] Curriculum Committee, Programs Committee and the Admissions Advisory Committee require a one-month review cycle. **Example: If you want your Program to go NOM at the November 20, 2023 EdCo, you must submit it to CN by** October 4**. The Programs Committee will review it on** October 13**, the Admissions Committee will review October 20th, finalized submission will be submitted by Programs Committee to the edcoprogram@douglascollege.ca** Other EdCo items that do not require EdCo Committee consultation are usually reviewed at EdCo in the same month that they were submitted (e.g., submitted Sept 6 and reviewed Sept 18th).

[3] Each committee, including the EdCo Curriculum Committee, have meeting time based on committee member availability. These committees will communicate directly with anyone who has made submissions.

[4] Feedback on the Budget 2023/24 will be considered at the February 12, 2024 meeting.

[5] May 29, 2024 deadline for submission of Annual Reports of Education Council Committee

[6] Edco meeting June 10th -- Summer 2024 Graduation Ceremonies June 17-21, 2024