

Open Meeting File 2022-11-24 for approval January 26, 2023

IN ATTENDANCE**Board Members**

Bailey Cove
Kathy Denton, President (ex-officio)
Mehre Dlir
Adel Gamar, BEGC Chair; Board Chair
Brian Haugen, AFIC Chair
Natasha Knox
Erin Rozman
Eileen Stewart, HRC Chair
Susan Todd, CPC Chair

Administration

Thor Borgford, VP Academic and Provost
Sherry Chin-Shue, VP Human Resources
Sarah Dench, VP Student Affairs
Keith Ellis, AVP Institutional Effectiveness
Vivian Lee, Director, Finance
Michael Lam, AVP Technology and CIO
Devon Smith, College Secretary (Recorder)
Kayoko Takeuchi, VP Administrative Services and CFO
Dave Taylor, VP Public Affairs

Guests: N/A

Observers

Devin Shaw, Douglas College Faculty Association

REGRETS

Board Members: Mohammad Rafiei, Graeme Bowbrick, Education Council Chair (ex-officio)

Management: Leonel Roldan-Flores, AVP International Education

Observers: BCGEU, Douglas Student's Union

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a quorum present, Chair Adel Gamar called the meeting to order at 5:00 pm.

Bailey Cove acknowledged that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q'ícáy (Katzie), q'wá:ńł'əń (Kwantlen), kwikwəłəm (Kwikwetlem), xʷməθkʷəy̓əm (Musqueam), and qiqéyt (Qayqayt) First Nations.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved, seconded and unanimously resolved:

2022/1101 *THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda:*

- 2.1 Minutes of the September 22, 2022 Open Session Board Meeting
- 2.2 Resolutions Approved by the Board at the September 22, 2022 Closed Session– there were no resolutions
- 2.3 Correspondence, Reports and Invitations Extended to the Board

3. WELCOME/INTRODUCTION OF NEW BOARD MEMBER

Adel Gamar welcomed new member Mehre Dlir. Mehre introduced herself and attendees did a roundtable introduction.

4. PRESIDENT and CEO'S REPORT

4.1 President's Report

Kathy Denton referred to her written report in the agenda package. Kathy drew attention to the new academic and student housing building (808), noting that it has replaced Covid as the top item on her report. Kathy advised that the majority of SMT are now members of the 808 Steering Committee, along with members of the government. Kathy provided further insight to work being done on the project, including information about STARS.

Finally, Kathy advised that the College is currently recruiting for a new Registrar.

5. CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS

5.1 Board Executive and Governance Committee (BEGC)

a) Committee Report

Adel Gamar advised that time was spent in the November meeting debriefing the October retreat. He also advised that he had attended a function for the outgoing Premier, and expressed his gratitude on behalf of Douglas College.

b) Board Committees: Appointments

Adel advised that the below recommendation was presented to BEGC for advancement to the Board. Adel invited questions and there were none.

It was moved, seconded and unanimously resolved:

2022/1102 *THAT the Douglas College Board approve the appointment of Mehre Dllir to the Campus Planning Committee (CPC), AND as the Douglas College Foundation Liaison effective November 24, 2022.*

5.2 Audit and Finance Committee (AFIC)

a) Committee Report

Brian Haugen referred to the report included in the package. He highlighted portions of the meeting, including hiring of the new SSRM Director.

Susan Todd inquired whether the Nursing Program was seeing more enrollment due to the demand for nurses, or whether it was being negatively impacted due to how nurses are being treated. Kathy responded that it's hard to speculate. Thor Borgford added that Douglas continues to have a waitlist.

b) Interim Enrolment Reporting

Brian Haugen invited Finance Director, Vivian Lee to speak to this item. Vivian advised that domestic enrollment is slightly down across the board, likely due to economic opportunities and students choosing to work. She noted that on the upside, international enrollment is up.

c) 2023/2024 Douglas College Budget Materials

i. Draft 2023/2024 Consolidated Guidelines

Brian noted that this is reviewed every year, and there have been no changes since last year.

It was moved, seconded and unanimously resolved:

2022/1103 *THAT the Douglas College Board approve the 2023/2024 Budget Guidelines as presented November 24, 2022*

ii. 2023/2024 Consolidated Budget Timelines

Brian brought attention to the amount of work and time that goes into these processes. Adel advised that this will ultimately return to the March meeting. He invited questions, none were raised.

d) Investment Strategy Fund Review as at September 30, 2022

Kayoko Takeuchi advised that the fund had outperformed its benchmark. No questions were raised.

5.3 Human Resources Committee (HRC)**a) Committee Report**

Eileen Stewart brought attention to the Sexual Misconduct Policy, advising that there only minor housekeeping changes, and that Board approval was not required.

5.4 Campus Planning Committee (CPC)**a) Committee Report**

Susan Todd advised that the new 808 build will be presented at every CPC meeting. She further advised that the Committee is closely monitoring the Coquitlam envelope project. She highlighted other portions of her report, including work to be done on the parkade elevator.

5.5 Education Council**a) Education Council Chair's Reports:**

Graeme Bowbrick was not present, but members were invited to ask SMT questions if they had any. No questions were raised.

b) Board Liaison's report

Bailey Cove advised that the meetings had been running smoothly.

5.6 Douglas College Foundation**a) Board Liaison's Report**

Dave Taylor noted that the Board had met the night prior, and informed members of several events that had taken place.

5.7 Honorary Fellow Committee**a) Board Liaison's Report**

Erin Rozman advised that the committee had met, and an update would be provided in the Closed meeting.

5.8 Board Development Reporting

Adel reminded Board members that this section is intended for sharing experiences with governance or board related learning. Natasha and Eileen had attended Governing in the Public Interest. They found the seminar to be well attended and noted that even though there had been recent changes with the Premier, the Mandate Letter priorities remained the same.

Eileen advised that she had recently attended an ICD webinar about post-Covid workplace. A key takeaway was that the workplace was already changing, but Covid accelerated it. Eileen noted that often these webinars are recorded, and she encouraged members to see whether this webinar was.

Susan commented that she had been invited to attend a roundtable on government's ESG excellence. She noted that there is going to be a need for people skilled in ESG, and could be potential for post secondary to build such programs.

6. NEXT MEETING AND ADJOURNMENT

There being no further business, Adel confirmed the next regular board meeting on January 26, 2023. The meeting was adjourned at 5:45 pm.