

TIME	T O P I C	PRESENTER	PURPOSE
5:00	1. CALL TO ORDER AND CHAIR’S REMARKS	P. Wates	
5:00	2. APPROVAL OF AGENDA/CONSENT AGENDA	P. Wates	A
	Recommended Motion 09/2013: <i>“THAT the Douglas College Board approve the agenda and approve/acknowledge the following items and motion on the consent agenda”</i>		
2.1	Minutes of the March 13, 2013 Open Session Meeting	S. Donnelly	A
2.2	Report: Douglas Students’ Union (DSU)	M. Paradis-Woodman	I
2.3	Reports: College President	S. McAlpine	I
	a) April and May 2013 Reports to the Board and College Community		
	b) 2013-14 College Budget Consultation and Feedback		
2.4	Report: Correspondence and Events	S. Donnelly	I
	a) Correspondence, Publications		
	i. Shanghai Institute of Foreign Trade (SIFT): Correspondence of May 4, 2013		
	ii. Ombudsperson, Province of British Columbia: Communication to Board Chair		
	iii. Media – The Other Press, April 16, 2013 : “Students share concerns at budget consultations with Douglas President”		
	iv. Douglas Students’ Union (DSU): April 2013 Survey: “Your Voice Matters – Tell us what matters to you at Douglas College!”		
	v. DSU May 2013 Report: “Your Voice Matters Survey on the Douglas College 2013-14 Budget”		
	vi. Correspondence of May 8, 2013: College Board Chair to the DSU College Relations Coordinator		
	vii. Media – New West Record, April 26, 2013: “Debt and tuition fuels new campaign”		
	viii. Board Development Reports: Association of Governing Boards (AGB) 2013 Conference on Trusteeship – N. Liddell, T. Spraggs, S. Tomchenko		
	iv. Association of Canadian Community Colleges (ACCC): New President and CEO as of June 4, 2013 – Denise Amyot		
	b) Report: Invitations to Events		
	• Summer 2013 Douglas College Graduation Ceremonies Wednesday, June 5, Thursday, June 6 and Friday, June 7, 2013 New Westminster Campus; Laura C. Muir Theatre		
	• Wednesday, June 5 – ceremonies at 2:30 and 6:30 p.m.		
	• Thursday, June 7 – ceremonies at 10:30 a.m., 2:30 and 6:30 p.m.		
	• Friday, June 8 – ceremonies at 10:30 a.m. and 2:30 p.m.		

REFERENCE: PURPOSE FOR INCLUSION ON AGENDA	A APPROVAL	I/C INFORMATION/CONSULTATION	D DISCUSSION	I INFORMATION
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AGENDA
 OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD
 Thursday, May 16, 2013; Page 2

T I M E	T O P I C	PRESENTER	PURPOSE
5:05	3. BOARD EDUCATION: MEET THE DIRECTORS Finance and Administration – Session One of One		
	3.1 Terry Leonard, Director, Facilities Services		
	3.2 Bob McConkey, Director, Training Group		
5:35	4. PRESIDENT’S REPORT	S. McAlpine	I, D
	4.1 Douglas College 2010 – 2015 Strategic Plan Update		
5:40	5. VICE PRESIDENT, ACADEMIC AND PROVOST’S (VPAP’S) REPORT	K. Denton	I, D
	5.1 Academic Division Update		
5:50	6. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS		
	6.1 Board Chair	P. Wates	I, D
	6.2 Board Executive and Governance Committee (BEGC)	P. Wates	I/C, A
5:50	a) Board Succession Planning	P. Wates	I
	i. 2013 Elections of Faculty, Staff and Students to the Board		
	September 1, 2013 – August 31, 2014: Mark Darville, Jillian Griffin		
	September 1, 2013 – August 31, 2016: Graeme Bowbrick, Gerry Gramozis		
	ii. Election of Education Council Chair / Ex-Officio Board Member		
	September 1, 2013 - August 31, 2014: Todd Harper		
5:55	b) Douglas College Board Legacy Fund Terms of Reference (TOR)		A
	Recommended Motion 10/2013:		
	<i>“THAT the Douglas College Board approve the Douglas College Board Legacy Fund Terms of Reference (TOR) as revised May 8, 2013”</i>		
6:05	c) Disclosure: Fiscal 2012-13 College Board Meeting Remuneration, Attendance		I
6:05	d) Proposed 2013-14 College Board Meeting Schedule		I, D
6:10	e) Report from the Office of the Auditor General of British Columbia (OAGBC):		I, D
	http://www.bcauditor.com/pubs/2013/report3/public-sector-board-use-information-british-columbia-2012		
	i. Public Sector Board Use of Information in BC 2012: Progress Update Since 2009		
	ii. Summary of Board Responses by Sector Compared to Provincial Averages		

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AGENDA
OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD
Thursday, May 16, 2013; Page 3

T I M E	T O P I C	PRESENTER	PURPOSE
6:15	6. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS, cont'd 6.3 Audit and Finance Committee (AFC)	S. Williams	
	a) Chair's Report		I, D
	b) Education Council's Advice to the Board on the College's Proposed 2013/14 Operating Budget	E. McCausland	I/C
	c) Ministry of Advanced Education, Innovation and Technology 2013/14 Interim Budget Letter		I, D
	d) Presentation: 2013/14 Douglas College Budget Overview	K. Maynes	I, D
	e) Fees and Charges for Instruction: Recommended Board By-Law Amendment Recommended Motion 11/2013: <i>"THAT the Douglas College Board approve Amendment By-Law 83-5(A25), 'Fees & Charges for Instruction'"</i>		A
	f) 2013/14 Douglas College Operating Budget i. Budget Guidelines ii. Schedule One: Projected Revenues iii. Schedule Two: Expenditures Reconciliation iv. Schedule Three: Budget Additions – Ongoing v. Schedule Four: Budget Additions – One Time Only (OTO) Recommended Motion 12/2013: <i>"THAT the Douglas College Board approve the 2013/14 Operating Budget for \$109,970,000"</i>		A
	g) 2013/14 Douglas College Operating Capital Budget i. Revenues and Allocations ii. Schedule One: Furniture, Fixtures, Equipment and Renovations iii. Schedule Two: Educational Technologies iv. Schedule Three: Ancillary Areas Recommended Motion 13/2013: <i>"THAT the Douglas College Board approve an appropriation of \$698,000 from the Ancillary Fund revenues to be used for purchase of the following:</i> - <i>General Operating Capital: \$600,000</i> - <i>Ancillary Areas Capital: \$98,000"</i>		A
	Recommended Motion 14/2013: <i>"THAT the Douglas College Board approve the 2013/14 Operating Capital Budget in the amount of \$4,057,000"</i>		

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AGENDA
OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD
 Thursday, May 16, 2013; Page 4

T I M E	T O P I C	PRESENTER	PURPOSE
	6. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS, cont'd		
7:00	6.4 Human Resources Committee (HRC)	J. Utley	I, D
	a) Chair's Report		
	6.5 Education Council		
7:05	a) Chair, Education Council: April, May 2013 Report	E. McCausland	I, D
	b) Education Council's Advice to the Board: Suspension of the Print Futures Program	E. McCausland	I, D
	c) Education Council Liaison's Report	B. Clarke	I, D
	6.6 Douglas College Foundation Liaisons		
7:15	a) Liaisons' Report(s)	B. Clarke, S. Tomchenko	I, D
7:20	7. NEXT MEETING AND ADJOURNMENT	P. Wates	I

Thursday, June 20, 2013; 4:30 p.m.

"Board Honours" Recognition Reception to precede the Board meeting
 scheduled for 5:30 p.m., New Westminster Campus Boardroom