

Open Meeting File 2010-05-20, approved June 17, 2010

IN ATTENDANCE

Board Members

Graeme Bowbrick**
Bruce Clarke
David Guedes
Michael Hwang
Caroline Jellinck **
Scott McAlpine, President (ex-officio)
Mike Regan
Mike Russell
Sydney Tomchenko
Paul Wates, Chair

Administration

Kathy Denton, Vice President, Education
Shelagh Donnelly, Executive Assistant to the College Board; recording
Marian Exmann, Associate Vice President, Employee Relations
Blaine Jensen, Vice President, Educational Services
Karen Maynes, Vice President, Finance and Administration
Guangwei Ouyang, Associate Vice President, International Education
Hazel Postma, Associate Vice President, External Relations
Dave Taylor, Director, Communications and Marketing Office
Chris Worsley, Director, Finance

Observers

REGRETS

Board Members

Mary Hemmingsen, Vice Chair
Peter Kendrick, Vice Chair
Elizabeth McCausland, A/Education
Council Chair (ex-officio)

Administration

Observers

Mark Ferley, BCGEU
Jerin Mece, DSU
Peter Wilkins, DCFA

GUESTS*

L. and D. Bellano, R. Coulson, G. Gramosis, M. Herbold, A. MacKenzie, T. Paterson, A. Thomas, M. Traverso

* Those in attendance as guests remained for a portion of the meeting, departing following presentations.

** Late arrival

1. CALL TO ORDER AND CHAIR'S REMARKS

Chair Paul Wates called the meeting to order at 5:15 p.m. He welcomed guests from the Evergreen Line Rapid Transit Project: Segment Manager Mark Traverso and, from Communications, Angela Mackenzie. The Chair advised that student award recipient Lisa Bellano was en route from class, and thanked employees in attendance in honour of the presentation to Ms. Bellano.

At the Chair's invitation, Blaine Jensen introduced new colleague Dave Taylor and outlined the scope of expertise and experience Mr. Taylor brought to the College. Board members welcomed Dave Taylor, who spoke of the alignment of his passions with his role at Douglas College.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved by Mike Russell, seconded by Dave Guedes and unanimously resolved:

10/2010 *THAT the Board approve the agenda and approve/acknowledge the following items on the consent agenda.*

- 2.1 Minutes of the April 15, 2010 Open Session Board Meeting – approved
- 2.2 Report: Douglas College Faculty Association (DCFA) – acknowledged
- 2.3 Report: Acting Chair, Education Council – acknowledged
- 2.4 Report: President – acknowledged
- 2.5 Report: Correspondence, Media and Events – acknowledged

3. PRESENTATIONS

3.1 Evergreen Line Rapid Transit Project

Mark Traverso provided a detailed overview of the project, its milestones and route and station locations. Highlighting design objectives, including extensive use of glass to support crime prevention through environmental design (CPTED) and consultations to date, he reported on additional upcoming public consultations and engaged Board members in discussion of the *Douglas College Station* and its preliminary design.

Potential risks were identified, in that up to 2,000 students would potentially routinely cross the intersection of Guildford and Pinetree given advice that technical matters could preclude construction of what would be an expensive and visually intrusive overpass. The need for additional parking spaces, and potential loss of some existing Lafarge Lake parking spaces, were considered. Funding, consideration of possible cost reduction options and competitive bidding were also discussed; the process will be transparent, with a general principle of competitive procurement.

Construction was anticipated to begin in early 2011, once funding was in place. Environmental issues, and approvals from the provincial *Environmental Assessment Office*, were also considered. Angela MacKenzie noted extensive feedback received through project team meetings with area environmental groups. Board members queried the schedule and frequency of SkyTrain departures in the context of security and evening classes; they stressed the need to avoid long wait times for evening travellers.

Board members thanked their guests, and looked forward to assisting with groundbreaking of the *Douglas College Station*.

3.2 Educational Excellence Award: Lisa Bellano

The Chair introduced and congratulated Lisa Bellano, recipient of the College's *2009 Award for Educational Excellence*. He expanded upon Ms. Bellano's exceptional aptitude, achievements and contributions –within Douglas College, the community at large and on an international level – and noted accolades from instructors Dr. Tim Paterson and Dr. Alison Thomas.

3.3 Douglas College: 40th Anniversary Celebrations

Hazel Postma reviewed plans to launch a series of events and celebrations with the second annual Douglas College Fall Fair on September 18, 2010, leading to a Homecoming on Friday, September 24, 2010. She responded to queries as to how Board members might participate in such activities by outlining additional events to be hosted in subsequent weeks, including *Masque Royale*, a celebration of 40 years of academic excellence and 25 years of student support through the Douglas College Foundation. Board members noted an adjustment to the Board's Fall 2010 educational/development retreat in order to support such Foundation events.

4. FOR REVIEW/APPROVAL

4.1 Recommendation:

Proposed By-Law Amendment – 83-5(A22): Fees and Charges for Instruction

It was moved by Mike Russell, seconded by Bruce Clarke and unanimously resolved:

11/2010 *THAT the College Board approve Amendment By-Law 83-5(A22), "Fees and Charges for Instruction"*

4. FOR REVIEW/APPROVAL, cont'd**4.2 Credential Establishment**

- a) Credential Establishment: *Diploma in Sign Language Interpretation*
- b) Credential Withdrawal: *Diploma in Sign Language Interpreter*

It was moved by Caroline Jellinck, seconded by Dave Guedes and unanimously resolved:

12/2010 *THAT the College Board approve the establishment of the credential, Diploma in Sign Language Interpretation and that the Board approve the withdrawal of the credential, Diploma in Sign Language Interpreter*

4.3 Credential Establishment

- a) Credential Establishment: *Diploma in Performing Arts in Stagecraft and Event Technology*
- b) Credential Withdrawal: *Diploma in Performing Arts Stagecraft*

It was moved by Caroline Jellinck, seconded by Dave Guedes and unanimously resolved:

13/2010 *THAT the College Board approve the establishment of the credential, Diploma in Performing Arts in Stagecraft and Event Technology and that the Board approve the withdrawal of the credential, Diploma in Performing Arts Stagecraft*

5. OTHER REPORTS**5.1 Report: Audit and Finance Committee**

In Committee Chair Peter Kendrick's absence, Paul Wates reported on that committee's recent meeting and on its meeting scheduled for June 15, 2010 with auditors from the Office of the Auditor General of BC (AGBC). He invited questions, and Karen Maynes noted that Board members beyond those serving on the Audit and Finance Committee were also welcomed at such annual meetings with the College's auditors. Paul Wates advised that Sydney Tomchenko would be joining the Audit and Finance Committee effective May 1, 2010.

5.2 Report: Human Resources Committee

Committee Chair Mike Russell advised that the committee had met earlier the same week.

5.3 Liaison Report: Douglas College Foundation

The Chair noted regrets from Liaison Mary Hemmingsen.

5.4 Liaison Report: Education Council

The Chair again noted regrets from Liaison Peter Kendrick.

5.5 Revised College Policy A02.12.01, Honorary Degree

Scott McAlpine and Hazel Postma reported on the revisions to the policy to put in place more effective timelines, and noted new language in the policy's Terms of Reference (TOR) indicating that one member of the College Board shall serve on the *Honorary Degree Selection Committee*.

5. OTHER REPORTS, cont'd**5.6 New College Policy A02.01.02: Respectful and Inclusive Environment**

The President reported on the new policy and advised that, while very little feedback was offered during the consultation process, the policy had been well received.

5.7 New College Policy A18.01.01: Program and Service Review

The President reported that significant enough changes had been required of an existing policy that a decision had been made to develop a new policy. Blaine Jensen reported that the changes reflected a streamlined approach that would enable annual reviews within every area of the College, as well as more comprehensive reviews on a regular basis. He commended those involved in the development of this new policy. Board members queried inclusion of indicators connecting the processes to the College's Strategic Plan and were advised that this would be reflected in the logistics.

5.8 Board Chair's Report

The Chair reflected on the outstanding *East Meets West* operatic evening hosted by Dr. Guangwei Ouyang and *Douglas College international*, and circulated a copy of the evening's programme.

Aiko Lim and Rajbinder ("Raj") Dehal were the successful candidates in recent student elections to replace Dave Guedes and Mike Regan, who did not run for re-election, for one-year terms effective September 1, 2010.

Paul Wates apprised Board members of ongoing efforts and frustrations associated with filling the Order in Council (OIC) Board vacancy of September 2009, and of efforts to secure an early appointment to the upcoming December 2010 vacancy.

5.9 2010 Strategic Planning

The President reported on process and the revisions to the latest draft of the College's 2010 – 2015 Strategic Plan. The College had considered all offerings and advice presented by employees and other stakeholders, and the President advised that he would offer further review during the evening's in camera meeting.

6. NEXT MEETING AND ADJOURNMENT

There being no further business, the meeting adjourned at 6:43 p.m. The next Open Session meeting was confirmed for a 5:00 p.m. start in the New Westminster Campus on Thursday, June 17, 2010.

CHAIR

PRESIDENT