

MINUTES OF MEETING OF EDUCATION COUNCIL

May 13, 2024

9:00 am – 11:00 am (VIA ZOOM)

Members Present:	Regrets:
Borgford, Thor	Keighron, Dave
Bowbrick, Graeme	Nicholson, Maureen
Cavanagh, Bette (Recorder)	Rana, Ruhina
Cawley, Pam	Yun, Myungsan
Curiel, Cathy	
Dench, Sarah	Guests:
Denton, Kathy (<i>Ex Officio</i>)	Bourget, Jason
Ferenc, Ava (<i>Ex Officio</i>)	Cox, Shannon
Hall, Nathan (Vice Chair)	Crisp, Joan
Kirk, Lisa (for R. Rana)	Helewka, Anna
Lennox, Caedyn	Hunt, Michelle
Lupton, Rowan	Patterson, Lorne
Lira Herrera, Debanhi	Vidal, Sultan
Mennill, Sally (Chair)	Wright, David
Mills, Cathy	Zhao, Jennifer
Rajendran, Srinithin	
Squair, Nancy	Observers:
Tilley, Janette	Bernoe, Axel
Valdés, Josefa	Domasig, Danna
Younan, Bacel (<i>Ex Officio</i>)	Singh, Amarpreet
	Yan, Genessa

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that the campuses of Douglas College are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q̓íćəy̓ (Katzie), q̓ʷa:ńł'əń (Kwantlen), k̓ʷik̓ʷəłəm (Kwikwetlem), x̓məθk̓əy̓əm (Musqueam), and qiqéyt (Qayqayt) First Nations.

2. ROLL CALL

D. Keighron, M. Nicholson, R. Rana and M. Yun sent regrets to the meeting.

3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on May 3, 2024.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of April 22, 2024, were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 Policy Items

a) Credentials Awarded at Douglas College Policy

D. Wright spoke to the item.

The Credentials Awarded at Douglas College Policy was reviewed and approved through Education Council quite recently (2022). This proposed revision clarifies language in the Multiple Credentials section of the Policy, specifically around the exception for students completing multiple Post-Degree Diplomas (PDDs). There are no additional changes being recommended.

The proposed revision clarifies how much new coursework is required for students completing their first or subsequent PDD. Previous language was unclear and led to inconsistent application of the Policy. The proposed revision ensures consistent application of multiple credentials while aligning with other Policy Statements and intent of the BCCAT's Principles and Guidelines for Transfer.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June 10, 2024 meeting. Please email feedback directly to [David Wright](#), Chair, Educational Policies Committee.

6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Program Revision: Post-Degree Diploma in Marketing

S. Cox spoke to the item

The revision adds COBA 4885 Experiential Learning and Internship, minor edits to the pre-requisites for better readability and ensures that students can take the program full-time starting in their first term, and provide direction on substitutions when this PDD is taken as the second PDD



ACTION: Please refer this item to your constituency groups for consideration of approval at the June 10, 2024 meeting.

6.2 Program Revision: Post-Degree Diploma in Sales

S. Cox spoke to the item.

The revisions remove an outdated course, adds the learning outcomes and ensures that students can take the program full-time starting in their first term. Notes have been added to provide direction on substitutions when this PDD is taken as the second PDD.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June 10, 2024 meeting.

7. FINAL DECISION (Motion to Approve) – Items for Council Approval

7.1 Curriculum Committee

a) Curriculum Committee Recommendations

C. Curiel spoke to the Curriculum Committee’s submission and review of 33 curriculum guidelines. There are 33 revised CGs.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by N. Hall; SECONDED by D. Herrera Lira, THAT Education Council approve the submitted revised curriculum guidelines for ACCT 1110, ACCT 1210, ACCT 1235, ACCT 2320, ACCT 3370, ACCT 3410, ACCT 3470, ACCT 3550, ACCT 3850, ACCT 3880, ACCT 4280, ACCT 4510, ACCT 4570, ACCT 4580, ACCT 4670, ACCT 4750, ACCT 4770, ACCT 4850, ACCT 4880, ACCT 4890; MARK 1120, MARK 4440, MARK 4441, MARK 4360; GSWS 1100, GSWS 1101, GSWS 1102, GSWS 2102 and GSWS 3103; MATH 1234; SPSC 1318, SPSC 4161; and SPSC 4246.

The Motion was CARRIED.

8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 Educational Affiliation: Universidad Panamericana, Mexico City

J. Zhao spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by S. Dench, SECONDED by N. Hall, THAT Education Council approve the Educational Affiliation: Universidad Panamericana, Mexico City.

The Motion was CARRIED.

8.2 Program Revision: Continuing Education, Certificate in Emergency Mental Health

A. Helewka spoke to the item.

There being no further discussion,

MOVED by P. Cawley, SECONDED by S. Dench, THAT Education Council approve the Program Revision: Continuing Education, Certificate in Emergency Health.

The Motion was CARRIED.

8.3 Program Revision: Continuing Education, Certificate in Veterinary Office and Animal Care

S. Vidal spoke to the item.

As per Education Council's recommendation, the course title and number are reflected correctly.

There being no further discussion,

MOVED by N. Squair, SECONDED by C. Mills, THAT Education Council approve the Program Revision: Continuing Education, Certificate in Veterinary Office and Animal Care.

The Motion was CARRIED.

8.4 Program Revision: Minor in Marketing

S. Cox spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by N. Hall, SECONDED by C. Mills, THAT Education Council approve the Program Revision: Minor in Marketing effective January 2025.

The Motion was CARRIED.

8.5 Program Revision: Post-Baccalaureate Diploma in Digital Marketing

S. Cox spoke to the item.

Additional housekeeping edits were recommended by the Registrar who will provide the EdCo Chair with the suggested edits to complete in Curriculum Navigator on behalf of the initiators.

There being no further discussion,

MOVED by D. Herrera Lira, SECONDED by N. Hall, THAT Education Council approve the Program Revision: Post-Baccalaureate Diploma in Digital Marketing effective January 2025.

The Motion was CARRIED.

8.6 Program Revision: Certificate in Global Competency

J. Bourget spoke to the item. No questions or comments arose.

There being no further discussion,

MOVED by N. Hall, SECONDED by N. Squair, THAT Education Council approve the Program Revision: Certificate in Global Competency effective January 2025.

The Motion was CARRIED.

8.7 Program Revision: Bachelor of Psychiatric Nursing, Degree Completion for Licensed Practical Nurses

M. Hunt and J. Crisp spoke to the item.

As mentioned at the previous Education Council meeting, T. Borgford confirmed that prior to final approval, the revisions will be taken to the Degree Quality Assessment Board (DQAB) in order to assure them and our students, that we have not substantially changed the degree.

There being no further discussion,

MOVED by P. Cawley, SECONDED by C. Lennox, THAT Education Council approve the Program Revision: Bachelor of Psychiatric Nursing, Degree Completion for Licensed Practical Nurses effective January 2026.

The Motion was CARRIED.

8.8 Academic Dates 2025-2026

B. Younan spoke to the item and shared feedback received on the Academic Dates.

There being no further discussion,

MOVED by N. Squair; SECONDED by J. Valdes, THAT Education Council approve the 2025-2026 Academic Dates.

The Motion was **CARRIED**.

9. INFORMATION ITEMS**9.1 Programs Committee Report April 2024**

The Chair referred to the April 2024 report in the agenda package. No questions or comments arose.

9.2 Draft 2024-2025 Education Council Meeting Schedule

The Chair referenced the draft 2024-2025 meeting schedule dates. No issues were raised.

ACTION: Please refer this item to your constituency groups. Please direct all feedback on this item to [Bette Cavanagh](#).

10. REPORTS**10.1 Report from the Chair**

The Chair welcomed the newly elected Education Council members observing today's meeting. She advised that both Nathan Hall (Vice-Chair) and she (Chair) were re-elected by acclamation for 2024-2025. Members were asked to watch out for a committee-related email that the Chair will circulate in the coming weeks.

The Chair noted that three (3) vacancies still remain open on Council and that the 2nd Call for Nominations will be posted and circulated by Enrolment Services on May 14, 2024.

The Chair advised that the June 10, 2024 meeting will be held virtually, via Zoom. The Council Secretary will circulate the meeting invite.

The September 2024 meeting will be held in person.

10.2 Report from the President

The President congratulated Sally Mennill and Nathan Hall on their re-elected positions of Chair and Vice-Chair.

The President spoke about her attendance at the Student Leadership Awards, an inspiring event that celebrates our student leaders and their contributions to engagement at the College. She encouraged members to attend the event in the future to hear about the impressive things students are doing.

The President advised that the College is going into the last year of the 2020-2025 Strategic Plan. She provided a heads-up that the planning process is coming and that a series of engagement opportunities will be held in the Fall.

10.3 Report from the Vice President, Academic & Provost

T. Borgford spoke about the topic of Artificial Intelligence and the AI generative tools that are causing concern and challenges in post-secondary education. The Learning Technology Steering Committee, as well as other representatives from across the College, will be meeting over the next academic year to provide guidance and create resource tools for the College.

10.4 Board Liaison

A. Ferenc provided a brief report. She appreciated her time on Education Council and noted that it was her last meeting. She thanked everyone on Council for doing great work.

10.5 Report from the Secretary

The Secretary conveyed the results for the Election of Chair and Vice Chair 2024-2025 academic year:

- Sally Mennill, Chair elected and declared by acclamation
- Nathan Hall, Vice-Chair was elected and declared acclamation

Congratulations were extended.

The Secretary reminded the Education Council Committee Chairs to please submit their annual report to edco@douglascollege.ca by 3:00 pm, May 29, 2024.

11. NEXT MEETING

Monday, June 10, 2024 at 9:00 a.m. (Via Zoom)



12. ADJOURNMENT

The meeting adjourned at approximately 9:35 a.m.

Chair

Secretary