



**MINUTES OF MEETING OF EDUCATION COUNCIL**

June 10, 2024

**9:00 am – 11:00 am (VIA ZOOM)**

<b>Members Present:</b>	<b>Regrets:</b>
Borgford, Thor	Ferenc, Ava
Bowbrick, Graeme	Rajendran, Srinithin
Cavanagh, Bette (Recorder)	Squair, Nancy
Cawley, Pam	Yun, Myungsan
Curiel, Cathy	
Dench, Sarah	
Denton, Kathy ( <i>Ex Officio</i> )	<b>Guests:</b>
Hall, Nathan (Vice Chair)	Cox, Shannon
Keighron, Dave	
Lennox, Caedyn	
Lupton, Rowan	
Lira Herrera, Debanhi	
Mennill, Sally (Chair)	<b>Observers:</b>
Mills, Cathy	Gibson, Greg
Nicholson, Maureen	Singh, Amarpreet
Rana, Ruhina	Song, Alex
Tilley, Janette	Villavicencio, George
Valdés, Josefa	
Younan, Bacel ( <i>Ex Officio</i> )	

**1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT**

The Chair acknowledged that the campuses of Douglas College are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the qíícəy̓ (Katzie), qʷa:ńł'əń (Kwantlen), kʷikʷəłəm (Kwkwetlem), xʷməθkʷəy̓əm (Musqueam), and qiqéyt (Qayqayt) First Nations.

**2. ROLL CALL**

A. Ferenc, N. Squair, S. Rajendran and M. Yun sent regrets to the meeting.



### 3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on May 31, 2024.

### 4. APPROVAL OF THE MINUTES

4.1 The Minutes of May 13, 2024, were approved.

### 5. NEW BUSINESS (Notice of Motion) Items for Council Approval

#### 5.1 Policy Items

##### a) Curriculum Development and Approval Policy

D. Keighron spoke to the item.

As part of its regular review cycle, the Educational Policies Committee is recommending minor edits and language updates for greater clarity.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the September 16, 2024 meeting.

##### b) Prior Learning Assessment and Recognition Policy

D. Keighron spoke to the item.

The Educational Policies Committee is recommending minor edits and language updates for greater clarity.

B. Younan shared his appreciation for the proposed revisions. He noted that this is an opportunity for departments/program areas to review their courses for PLAR eligibility and an opportunity to communicate this via Faculty Education Committees (FECs). He continued that for courses to be PLAR eligible they must be submitted per the Curriculum Development and Approval Policy and approved through the governance process.

B. Younan also pointed to some duplication of language regarding impact on the GPA that could be eliminated and asked that the Policies Committee consider the suggested revision.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the September 16, 2024 meeting.



**6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board**

6.1 No items.

**7. FINAL DECISION (Motion to Approve) – Items for Council Approval**

**7.1 Curriculum Committee**

**a) Curriculum Committee Recommendations**

M. Nicholson spoke to the Curriculum Committee’s submission and review of 41 curriculum guidelines. There are 30 revised CGs and 11 new CGs.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by Keighron, D. ; SECONDED by Hall, N. THAT Education Council approve the submitted revised curriculum guidelines for ACCT 1220, ACCT 2315; NURS 2111, NURS 2113, NURS 2211, NURS 2213, NURS 3311, NURS 3312, NURS 3313, NURS 3315, NURS 3316, NURS 3411, NURS 3412, NURS 3413, NURS 3415, NURS 3418, NURS 4511, NURS 4513, NURS 4515, NURS 4611, NURS 4613, NURS 4618; SOCI 2255, SOCI 2235; ENGL 1102, ENGL 1106, ENGL 1109, ENGL 1114, ENGL 1115, ENGL 1130 and the new curriculum guidelines MARK 3820; PNUR 3402; GEOG 2333, VTEC 1311, VTEC 1312, VTEC 1313, VTEC 1314, VTEC 1315; VTEC 2406; VTEC 2408 and VTEC 2411.**

**The Motion was CARRIED.**

**7.2 Policy Items**

**a) Credentials Awarded at Douglas College Policy**

D. Keighron spoke to the item.

B. Younan proposed a friendly amendment to the policy that removes the exclusionary language under the policy heading, Multiple Credentials, page 5. The friendly amendment reads as follows:

**MULTIPLE CREDENTIALS**

Credits earned for one credential may be used to meet some of the requirements of an additional credential. An additional credential may be awarded provided students complete a minimum of 50% of new coursework, which contributes to the requirements of the additional credential.

Discussion ensued. Educational Policies Committee members, S. Dench and P. Cawley supported the friendly amendment and noted that it would be beneficial to apply this policy for the upcoming Fall semester.

There being no further discussion,

**MOVED by Hall, N.; SECONDED by Keighron, D., THAT Education Council approve the Credentials Awarded at Douglas College Policy as amended, effective immediately.**

**The Motion was CARRIED.**

#### **8. DECISION (Motion to Approve) Items for Council Advice to the Board**

##### **8.1 Program Revision: Post-Degree Diploma in Marketing**

S. Cox spoke to the item.

B. Younan, Registrar, recommended that with today's approval of the Credentials Awarded at Douglas College Policy, the statement related to multiple credentials be amended in the program guideline to align with the updated Policy. The Registrar confirmed that he will make this change in Curriculum Navigator on behalf of the initiator.

There being no further discussion,

**MOVED by Keighron, D.; SECONDED by Lira, D., THAT Education Council approve the Program Revision: Post-Degree Diploma in Marketing, effective May 2025.**

**The Motion was CARRIED.**

##### **8.2 Program Revision: Post-Degree Diploma in Sales**

S. Cox spoke to the item. See recommendation in 8.1 above.

There being no further discussion,

**MOVED by Keighron, SECONDED by Lira, D., THAT Education Council approve the Program Revision: Post-Degree Diploma in Sales, effective May 2025.**

**The Motion was CARRIED.**

## **9. INFORMATION ITEMS**

### **9.1 Programs Committee Report**

The Chair referred to the May 2024 report in the agenda package. No questions or comments arose.

### **9.2 2024-2025 Education Council Meeting Schedule**

The Chair referenced the 2024-2025 meeting schedule dates. No issues were raised.

## **10. REPORTS**

### **10.1 Report from the Chair**

The Chair thanked all Council members and committee Chairs for their work on Education Council and the various committees. For those members who are leaving, she acknowledged their contributions and stated that she enjoyed sharing the space and getting to know and work with everyone this year. Special thanks were extended to Graeme Bowbrick for his years of dedication to the efficiency and functionality of council.

Welcoming both the new and returning members, the Chair confirmed that the fourth student representative had now been elected and that Education Council will have a full complement for Fall. The Chair asked Council members to watch out for an email in the coming weeks with respect to placement on EdCo Committees.

Lastly, the Chair advised of two recently received student appeals on which the Education Council Appeal Tribunal Committee will be working over the course of the next month.

### **10.2 Report from the President**

The President shared her appreciation for everyone's contributions on Education Council. She thanked everyone for their consultation and follow-up work and for connecting between meetings to ensure that the College understands what changes are being made.

The President noted that the College is a little behind in the number of students we usually expect for Fall, however, she anticipates that the College will end the year on track. There are no changes to the current budget.

The President made note of the Graduation ceremonies next week and encouraged faculty members to attend to support and celebrate with students.



**10.3 Report from the Vice President, Academic & Provost**

T. Borgford added his heartfelt thanks to everyone for a terrific year. He commended the efficient committee work and looks forward to working with the returning and new Council members in the Fall.

**10.4 Board Liaison**

No report.

**10.5 Report from the Secretary**

The Council Secretary advised that the 2024-2025 meeting schedule will be posted online. Calendar meeting invitations (via Zoom) will be circulated in the coming days.

**11. NEXT MEETING**

September 16, 2024, at 9:00 a.m. (In Person)

**12. ADJOURNMENT**

The meeting adjourned at approximately 9:26 a.m.

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Chair

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Secretary