

## DOUGLAS COLLEGE EDUCATION COUNCIL Meeting Schedule September 2024 – June 2025

SUGGESTED FEC MEETING DATE <sup>1</sup>	EdCo Submission Deadline	EdCo Committee Dates <sup>3</sup>				
	COURSES: Course CGs (new or revised) at EdCo level in Curriculum Navigator (CN) by 9:00 am²  PROGRAMS: By 3pm, program items in CN at EdCo level and Agenda Memo emailed to edcoprogram@douglascollege.ca  OTHER: All other items should be emailed to edco@douglascollege.ca by 3pm²	PROGRAM COMMITTEE  MEETINGS:  The Program Committee will meet on the following dates. Initiators may be invited to attend.	ADMISSIONS ADVISORY COMMITTEE MEETINGS: The Admissions Advisory Committee will meet on the following dates. Initiators may be invited to attend.	EDUCATION COUNCIL COMMITTEE SUBMISSION DATES: EdCo Committee Chairs submit all items for EdCo Meeting.	Education Council Meeting Dates Time: 9:00 am – 11:00 am (Via Zoom)	College Board Meeting Dates
June 3	June 5	June 20	June 21	September 4	September 16 (In Person)	September 26
August 26	September 4	September 13	September 20	October 9	October 21	No scheduled meeting
September 23	October 9	October 11	October 18	November 6	November 18	November 28
October 28	November 6	November 15	November 22	December 4	December 16	No scheduled meeting
November 25	December 4	December 13	December 13	January 8	January 20	January 23
January 6, 2025	January 8	January 17	January 17	January 29	February 10 <sup>4</sup>	No scheduled meeting
January 27	January 29	February 7	February 14	March 5	March 17	March 20
March 3	March 5	March 14	March 21	April 2	April 14	No scheduled meeting
March 31	April 2	April 17	April 17	April 30	May 12	May 22
April 28	Apr 30	May 9	May 16	May 28 <sup>5</sup>	June 9 <sup>6</sup>	June 26
May 26	May 28	June TBC	June TBC	September 5	September 15	September 25

## **DEADLINES**

- 1 These FEC meetings dates are recommended to meet the EdCo Agenda submission deadlines. To avoid delays, consult your Dean about VPAC dates and approvals prior to your FEC approvals.
- <sup>2</sup> Curriculum Committee, Programs Committee and the Admissions Advisory Committee require a one-month review cycle. **Example: If you want your Program to go NOM at the November 18, 2024 EdCo, you must submit it to CN by** October 9th. **The Programs Committee will review it on** September 13th, **the Admissions Committee will review** September 20, 2024, **finalized submission will be submitted by Programs Committee to the edcoprogram@douglascollege.ca** Other EdCo items that do not require EdCo Committee consultation are usually reviewed at EdCo in the same month that they were submitted (e.g., submitted Sept 4 and reviewed Sept 16<sup>th</sup>).
- <sup>3</sup> Each committee, including the EdCo Curriculum Committee, have meeting time based on committee member availability. These committees will communicate directly with anyone who has made submissions.
- Feedback on the Budget 2025/26 will be considered at the February 10, 2025 meeting.
- May 28, 2025 deadline for submission of Annual Reports of Education Council Committee.
- <sup>6</sup> Edco meeting June 9<sup>th</sup> Summer 2025 Graduation Ceremonies June 16-20, 2025.