



**MINUTES OF MEETING OF EDUCATION COUNCIL**

January 20, 2025

**9:00 am – 11:00 am (Via Zoom)**

<b>Members Present:</b>	<b>Regrets:</b>
Bernoe, Axel	Rana, Ruhina
Borgford, Thor	
Cawley, Pam	
Curiel, Cathy	
Dench, Sarah	
Denton, Kathy	<b>Guests:</b>
Domasig, Danna	March, Michael
Gibson, Greg	
Hall, Nathan (Vice Chair)	
Keighron, David	
Kuo, Ann	
Lupton, Rowan	
Mennill, Sally (Chair)	
Mills, Cathy	
Nayyar, Mohit	<b>Observers:</b>
Nicholson, Maureen	Ewart-Yan, Genessa
Raesler, Tammy ( <i>for R. Rana</i> )	
Sawhney, Avika	
Singh, Amarpreet	
Tilley, Janette	
Villavicencio, George	
Younan, Bacel ( <i>ex-officio</i> )	

**1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT**

The Chair acknowledged that Douglas College respectfully acknowledges that our campuses are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q'ícáy (Katzie), q'w'a:ńł'əń (Kwantlen), k'w'ik'w'əłəm (Kwikwetlem), x'w'məθk'w'əyəm (Musqueam), qiqéyt (Qayqayt), Skwxwú7mesh (Squamish), scəwəθən (Tsawwassen) and səilwətał (Tseil-Waututh) Peoples.

## 2. ROLL CALL

R. Rana sent regrets to the meeting.

## 3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on January 10, 2025.

## 4. APPROVAL OF THE MINUTES

4.1 The Minutes of December 16, 2024 were approved.

## 5. NEW BUSINESS (Notice of Motion) Items for Council Approval

### 5.1 Committee Membership

The Chair referenced the committee membership populated and approved at the September 16, 2024 council meeting. Student Representatives Mohit Nayyar and Amarpreet Singh have expressed an interest to switch committees for the Winter term. A. Singh will serve on the Admissions Advisory Committee and M. Nayyar will serve on the Educational Policies Committee.

The Chair advised that Carla Hotel, Dean of Humanities and Social Sciences has been appointed to serve as the second Administrator on the Admissions Advisory Committee.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by D. Keighron; SECONDED by N. Hall, THAT Education Council approve the appointment of Student Representatives Mohit Nayyar to the Educational Policies Committee and Amarpreet Singh to the Admissions Advisory Committee 2024-2025.**

**The Motion was CARRIED.**

### 5.2 Policy Revision Request: Appeal of Educational Decisions Policy

S. Mennill, Chair, spoke to the item for consideration and referral to the Educational Policies Committee.

The current language of the Academic Appeals Tribunal is made up of three (3) members from Education Council, the Chair, Vice-Chair and one (1) elected member. The proposed language would allow for an alternate member to be appointed to the Tribunal in certain situations. Currently, the language does not allow for a member of

the Tribunal to be absent, whether due to personal hardship or direct involvement in the issue at hand, which the tribunal has found onerous and detrimental to its function.

In addition, the Committee would like the Policies Committee to consider altering the amount of time specified in Stage III to convene a hearing after the grounds review meeting in order to align with the amount of time required in Stage II. This language would allow slightly more time (15 days instead of 10 days) to convene a hearing with multiple parties required to attend.

K. Denton commented that she understands the context of the request, however, she would like the Policies Committee to discuss language that would make the replacement of the Chair or Vice Chair an exceptional circumstance rather than a regular occurrence.

G. Gibson, Chair, Educational Policies Committee provided information on the process for reviewing a policy outside the Committee's regular cycle. He shared that the Committee appreciates the proposed language and a thorough discussion regarding any potential issues that may arise will take place. He conveyed that once a matter is referred to the Policies Committee, it becomes the Committee's responsibility to address it.

There being no further discussion,

**MOVED by R. Lupton; SECONDED by A. Bernoe, THAT Education Council approve the referral of the Appeal of Educational Decisions Policy to the Educational Policies Committee for review.**

**The Motion was CARRIED.**

## **6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board**

**6.1** No Items.

## **7. FINAL DECISION (Motion to Approve) – Items for Council Approval**

### **7.1 Curriculum Committee**

#### **a) Curriculum Committee Recommendations**

M. Nicholson spoke to the Curriculum Committee's review of 101 curriculum guidelines (CGs) and approval of 89 CGs. There are 12 new, 89 revised guidelines.



There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by M. Nayyar; SECONDED by P. Cawley, THAT Education Council approve the submitted *new* curriculum guidelines: COBA 3101; MOAD 1100, MOAD 1200, MOAD 1300, MOAD 1400; MOAD 1500, MOAD 2100, MOAD 2200, MOAD 2300, MOAD 2400, MOAD 2500, MOAD 2600 and *revised* curriculum guidelines: DACS 1250, DACS 2140, DACS 4116, DACS 4123, DACS 4131, DACS 4132, DACS 4133; ACCT 1222, ACCT 3421, ACCT 3880; BUSN 2429, BUSN 4500; CSIS 4175; CMNS 1104, CMNS 1110, CMNS 1111, CMNS 1115, CMNS 1125, CMNS 1135, CMNS 1210, CMNS 1216, CMNS 1217, CMNS 1220, CMNS 1221, CMNS 1276, CMNS 2125, CMNS 2200, CMNS 2223, CMNS 2316, CMNS 2317; ELLA 0110, ELLA 0120, ELLA 0130, ELLA 0140, ELLA 0210, ELLA 0220, ELLA 0230, ELLA 0240, ELLA 0310, ELLA 0320, ELLA 0330, ELLA 0340; ENGU 0455, ENGU 0490; GLGC 1101; MODL 1101, MODL 1102, MODL 1105, MODL 1151, MODL 1152, MODL 1153, MODL 1900, MODL 2201, MODL 2202, MODL 2250, MODL 2251, MODL 2252, MODL 3301, MODL 3302, MODL 3351, MODL 4401, MODL 4402; TESL 1101, TESL 1102, TESL 1103, TESL 1104, TESL 1105; EAES 1121; VTEC 1102, VTEC 1202, VTEC 1203, VTEC 1302, VTEC 1312, VTEC 2107, VTEC 2108, VTEC 2408, VTEC 2411.**

**The Motion was CARRIED.**

**8. DECISION (Motion to Approve) Items for Council Advice to the Board**

**8.1 Program Name Change: Diploma in Hearing Instrument Practitioner**

M. March spoke to the item. No comments or questions arose.

There being no further discussion,

**MOVED by D. Keighron; SECONDED by C. Mills, THAT Education Council approve the Program Name Change: Diploma in Hearing Aid Sciences effective September 2025.**

**The Motion was CARRIED.**

**8.5.1 Recommendation to College Board to approve the Program Name Change and establish the credential Diploma in Hearing Aid Sciences**

The Chair spoke to the item.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**



**MOVED by R. Lupton; SECONDED by A. Bernoe, THAT Education Council recommends that the College Board approve the Program Name Change and establish the credential: Diploma in Hearing Aid Sciences, effective September 2025.**

**The Motion was CARRIED.**

## **9. INFORMATION ITEMS**

**9.1** No items.

## **10. REPORTS**

### **10.1 Report from the Chair**

The Chair wished everyone a Happy New Year. She advised that the next College Board meeting is later this week. She confirmed that there have been no student appeals received and that Council committees are functioning well.

### **10.2 Report from the President**

The President advised that this year the Senior Management Team (SMT) and the College Board are developing the next Strategic Plan, 2025-2030, for consideration and approval by the College Board in June 2025. Advising that the College is currently engaged in significant project initiatives, including the completion of the new building and the development of policies and procedures necessary for student housing, SMT welcomes ideas for future College initiatives.

The College has hosted four (4) in-person sessions (two at each campus) and on Friday, January 24<sup>th</sup>, an online session is planned to facilitate discussions on all strategic themes.

The President noted that students will have the opportunity to engage in the Strategic Plan discussions after the Student Budget Forum 2025-2026, planned for February 3, 2025.

### **10.3 Report from the Vice President, Academic & Provost**

T. Borgford announced plans underway for a second session for Chairs and Coordinators pertaining to the Program Approval Process. The session will be facilitated by Manuela Costantino, Rachael Newton, and Meg Stainsby. He encouraged everyone to attend and to reserve the date in their calendars for Friday, March 28, 2025.



**10.4 Board Liaison**

No report.

**10.5 Report from the Secretary**

No report.

**11. NEXT MEETING**

February 10, 2025, at 9:00 a.m. (Via Zoom)

**12. ADJOURNMENT**

The meeting adjourned at approximately 9:23 a.m.

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**Chair**

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**Secretary**