

Therapeutic Recreation Employment Opportunity

Fields marked with * are required

Date Posted	<input type="text" value="04-10-2025"/>	Date Closing*	<input type="text" value="05-15-2025"/>
Agency Name*	<input type="text" value="Columbus Residence"/>		
Job Title*	<input type="text" value="Recreation Coordinator"/>		
Work Site/ Location*	<input type="text" value="Columbus Residence - 704 west 69 ave Vancouver, B.C"/>		
Job Status*	<input type="text" value="Full-time"/>	Job Duration*	<input type="text" value="Permanent"/>
Hours of Work	<input type="text" value="37.5 per week, Monday through Friday (Statutory Holidays off)"/>		
Job ID/Reference	<input type="text" value="Recreation Coordinator"/>		
Start Date	<input type="text" value="April 15 or as soon as possible"/>		
Education Requested*	<input type="checkbox"/> Diploma in Therapeutic Recreation (or equivalent credential) <input checked="" type="checkbox"/> Bachelor of Therapeutic Recreation (or equivalent credential) <input type="checkbox"/> Completion of at least two years of recognized courses in Therapeutic Recreation (casual positions only)		
Salary	<input type="text" value="31.89/hour"/>		
How to Apply*	<input type="text" value="email resume to Kathy Armstrong, Human Resources
karmstrong@columbusresidence.ca"/>		

Additional
Information

Recreation Coordinator - JOB SUMMARY:

The Recreation Coordinator is responsible for the development and administration of a wide variety of activity programs to support the physical, spiritual, cognitive, social and emotional needs of the residents and the goals of the facility are met. Coordinates and supervises up to four Recreation Therapists. Provides recreation service in accordance with the Spirituality, Mission and Values of Columbus Residence. Responsibilities include coordinating volunteer activities, the Residents' Council and in promoting residents' family involvement at Columbus Residence.

KEY DUTIES AND RESPONSIBILITIES:

- Develops, implements and evaluates group and individual programs of physical, educational and social activities which are commensurate with the abilities of the residents.
- Identifies needs of the residents and plans individual and group programs to meet these needs.
- Organizes and directs indoor and outdoor recreational programs, including special events.
- Makes posters and time tables, keeps residents informed of upcoming events. Prepares monthly newsletter.
- Coordinates volunteers and volunteer activities to supplement individual and group programs. Supports and assists on-site volunteers.
- Monitors program expenditures and budget.
- Maintains activity equipment and reports malfunctions. Orders supplies.
- Makes arrangements entertainment. Drives the Resident Bus.
- Other duties as required.

Graduation from a recognized degree recreational program plus one year 's related experience or an equivalent combination of education, training and experience.

Skills & Abilities

Ability to communicate effectively both verbally and in writing

A current Class 4 driver's license.

Ability to deal with others effectively

Physical Ability to carry out duties of the position

Ability to Supervise

Ability to teach

Ability to organize work

Ability to operate related equipment

Additional
Information
(continued)

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