

**ENTERPRISE RISK MANAGEMENT POLICY**

<b>Policy Name:</b> Enterprise Risk Management	<b>Responsible Owner:</b> Vice President, Administrative Services and CFO	<b>Effective Date:</b> 2016 Jun
<b>Policy number:</b> A68	<b>Approval Body:</b> College Board	<b>Last Reviewed:</b> 2025 Jan
<b>Category:</b> Administration	<b>Replaces:</b>	<b>Next Review Date:</b> 2029 Jan

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**A. PURPOSE**

As a public sector organization, Douglas College (the College) aligns with the 2019 *Risk Management Guidelines for the Public Sector* prepared by the Chief Risk Office of the Risk Management Branch and Government Security Office within the Ministry of Finance. This policy articulates the College’s approach to Risk management and defines governance and accountability for its Enterprise Risk Management (ERM) Framework.

**B. SCOPE**

This policy applies to all members of the Douglas College Community and extends to all activities of the College.

**C. DEFINITIONS**

**College Community:** All College employees, students and Board members, and any other person who is contractually obligated to comply with College policy.

**Enterprise Risk Management (ERM):** A continuous, proactive and dynamic process designed to identify, communicate and manage potential Risks that might otherwise inhibit an organization from achieving its strategic priorities.

**Risk:** The effect of uncertainty on objectives; may arise from an incident or occurrence or from sources internal or external to an organization, to affect the implementation of strategy or objectives, or the achievement of strategic priorities.

**Risk Appetite:** The broad-based amount of Risk an organization is willing to accept, pursue or retain in pursuit of its vision, strategy or objectives.

**Risk Register:** An official recording of identified Risks facing an organization, assessed by consequence and likelihood, and including existing controls and mitigation strategies.

**Risk Tolerance:** The degree of flexibility in an organization’s willingness to accept Risk related to the achievement of specific objectives.

#### **D. POLICY STATEMENTS**

1. Douglas College accepts Risk as an integral part of its operations and recognizes Enterprise Risk Management (ERM) as critical to the achievement of its goals and governance responsibilities.
2. The College is committed to integrating Risk management into its culture and operations through the implementation of an ERM Framework and maintains a governance structure that facilitates the application of this Framework, guided by the ISO 31000:2018 *Risk Management – Principles and Guidelines* model as adopted by the Government of British Columbia.
3. The College Board approves Risk Appetite and Risk Tolerance statements to inform decision-making in support of the College’s strategic and operational objectives.
4. Through its Board Executive and Governance Committee (BEGC), the College Board monitors the management of Risk at the College. By exercising these responsibilities, BEGC and the Board monitor the adequacy of the College’s ERM program, accounting and internal controls.
5. The President and other Senior Management Team members ensure that Risk management is integrated into all College planning and operations, and they demonstrate leadership in considering Risk information in their decision making.
6. In accordance with the ERM Framework and their role, all College employees share in the carrying out of Risk management activities, including the regular identification, analysis, mitigation and monitoring of Risk, and in supporting the currency and comprehensiveness of a College-wide Risk Register.

#### **E. PROCEDURES**

The following related document is available to College Employees through *DC Connect Self-Service*:

- *Enterprise Risk Management Framework at Douglas College* (2<sup>nd</sup> ed., 2024).

#### **F. SUPPORTING FORMS, DOCUMENTS, WEBSITES, RELATED POLICIES**

The following related document is publicly available on the Government of BC website:

- *Risk Management Guidelines for the Public Sector* (Chief Risk Office, BC Risk Management Branch and Government Security Office, Ministry of Finance—see s. 14.3 Core Policies and Procedures Manual)

**G. RELATED ACTS AND REGULATIONS**

N/A

**H. RELATED COLLECTIVE AGREEMENTS**

N/A